

**VIRGINIA DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES
OFFICE OF CONSUMER AFFAIRS**

PO Box 526 • Richmond, VA 23218-0526
Consumer Protection Hotline (800) 552-9963 or (804) 786-2042 • Fax: (804) 225-2666 • www.vdacs.virginia.gov

OCA-22 Revised 07/06

**REMITTANCE FORM
TRAVEL CLUBS**

(Name of Company) _____

(Address) _____

ANNUAL REGISTRATION FEE: \$350

Registration fee code: 921-02519

Check Number _____

Federal Employer Identification Number: _____

- 1) Have you enclosed all necessary items in your registration packet?
- 2) Have you completely answered each question and provided the proper exhibit?
- 3) Have you signed and had your registration notarized?

NOTICE

Please make checks payable to: **TREASURER OF VIRGINIA**

Please attach the completed remittance form to the front of the registration application with a check and mail to:

VDACS
PO Box 526
Richmond, VA 23218-0526

The code of Virginia authorizes state agencies to assess interest, administrative charges and penalty fees for returned checks and past due accounts in accordance with the guidelines promulgated by the department of accounts.