

**VIRGINIA DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES  
OFFICE OF PESTICIDE SERVICES**

PO Box 526 • Richmond, VA 23218  
102 Governor Street, 1<sup>st</sup> Floor, Richmond, VA 23219  
Phone: (804) 786-3798 • Fax: (804) 786-9149 • [www.vdacs.virginia.gov](http://www.vdacs.virginia.gov)

**PESTICIDE REGISTERED TECHNICIAN APPLICATION**

In accordance with of the Virginia Pesticide Control Act, and regulations adopted thereunder, application is hereby made for CERTIFICATION as a REGISTERED TECHNICIAN.

The two-year non-refundable certification fee is \$ 30.00. Please make check payable to: **Treasurer of Virginia.**  
Mail application and check to the above address. Federal, State, and Local Government employees are exempt from fee.

Certificates expire on June 30.  Government Employee  Non-Government Employee

**Please check the appropriate boxes below:** E-mail address: \_\_\_\_\_

New applicator  Retesting (fee waived for first retake)  Reinstatement

**Please type or print the following information:**

SOCIAL SECURITY NO.(REQUIRED) : \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

NAME OF APPLICANT: \_\_\_\_\_  
(Last) (First) (M.I.)

MAILING ADDRESS: \_\_\_\_\_ COUNTY: \_\_\_\_\_

(Street or RFD)  
CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

EMPLOYED BY (Company or agency you work for): \_\_\_\_\_

PESTICIDE BUSINESS LICENSE NO.: \_\_\_\_\_ BUSINESS PHONE NO.: \_\_\_\_\_

BUSINESS ADDRESS: \_\_\_\_\_ COUNTY: \_\_\_\_\_  
(Street or RFD)

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

NAME OF SUPERVISING COMMERCIAL APPLICATOR TRAINER : \_\_\_\_\_ CERT. NUMBER : \_\_\_\_\_

I certify that I have received at least 40 hours of training in the skills necessary to properly apply pesticides in the performance of my job, and I agree to abide by all the laws, rules and regulations governing pesticide usage.

I certify that this applicant has successfully completed a training course, as outlined on the reverse of this application, specific to the pesticide application requirements of his/her job.

\_\_\_\_\_  
(Signature of Applicant)

\_\_\_\_\_  
(Signature of Commercial Applicator Trainer)

DATE : \_\_\_\_\_

DATE : \_\_\_\_\_

<b>FOR DEPARTMENT USE ONLY</b>
Reg Tech Certificate No. _____
Date Keyed: _____
Keyed to Database by: _____

AMOUNT TO REMIT: \$30.00  
VDACS ACCT. 756-09-02437  
VDACS-07212 12/14

(SEE REVERSE SIDE FOR TRAINING REQUIREMENTS AND INSTRUCTIONS)

## GENERAL TRAINING REQUIREMENTS FOR REGISTERED TECHNICIANS

Prior to making application for Registered Technician certification, a prospective applicant must first receive **at least 40 hours of training in the safe and proper application of pesticides**. The training must include the following:

1. Must include 20 hours Board-approved training consisting of at the minimum, study and review of all the material contained in the most current edition used in Virginia of the basic pesticide applicator certification training Core manual. (These manuals may be obtained for a nominal fee from the Virginia Tech Pesticide Programs website at <http://www.vtpp.org>.)
2. 20 hours on-the-job (practical) instruction in the safe and proper handling, mixing, and application of the pesticides normally associated with the technician's job duties under the direct, on-site supervision of a certified commercial applicator, and
3. This training must be received during the six month period previous to applying for Registered Technician certification.

***Registered Technicians may apply general-use pesticides unsupervised and restricted-use pesticides only under the direct supervision of a Certified Commercial Applicator.***

## INSTRUCTIONS FOR COMPLETING APPLICATION FOR REGISTERED TECHNICIAN CERTIFICATION

1. Return completed application with payment. (Government employees are fee- exempt.) If you meet the above requirements, you will be sent a Notice of Authorization to take the certification exam.
2. Within 90 days of the date of the Notice of Authorization, report to an approved VDACS or DMV testing location to take the written examination, a 50 question multiple choice test. Computerized exams at the DMV Customer Service Centers are scored as you are taking them, and you will be notified of your score as you complete each exam. Written exams taken at VDACS testing centers will be sent to the Office of Pesticide Services in Richmond to be scored.
3. If you pass the Registered Technician examination, the Office of Pesticide Services (OPS) will notify you, and send you your certificate, generally within 10 work days. If you take and pass your exam at one of the DMV Customer Service Centers, you will be issued a temporary certificate good for seven days. Your permanent certificate will be mailed to you by OPS within seven days.