

# Intern Opportunity



## International Marketing Intern

Richmond City

The Virginia Department of Agriculture and Consumer Services (VDACS) has an exciting internship opportunity in our Division of Marketing, Office of International Marketing. This individual will assist in developing awareness among Virginia companies of export opportunities and assisting those firms with accessing the necessary knowledge, contacts and resources to realize sales; assist in conducting research on specific issues; developing outreach/marketing materials; assist with planning special events including trade shows and hosting buyer visits; and assisting with mail and telephone contacts. This is a fantastic opportunity for a student to gain valuable work experience in their field of study.

**QUALIFICATIONS:** Candidate must be enrolled in an accredited college or university pursuing a four-year undergraduate degree in Marketing, Advertising, Business, Communications, Agriculture or a related field; must have a GPA of at least 2.5 on a 4.0 scale; must be registered at the University or College during the year of the internship; be proficient using Personal Computers; and possess exceptional oral/written communication and public relations skills.

**Salary: \$12.00 per hour, no benefits.** This internship opportunity is the result of an agreement between the Southern United States Trade Association (SUSTA) and VDACS. SUSTA will provide funding for the position and VDACS will be responsible for the daily work assignment and supervision. The intern will not be an employee of VDACS or SUSTA.

**APPLICATION INSTRUCTIONS:** Interested applicants must submit a state application; a letter of recommendation from a member of their University or College faculty or advisor; and a written statement of no more than 1 page, which includes why he/she is applying, their career goals and any relevant academic or work experience and what he/she would like to accomplish through this intern experience. State applications must be created online at: <https://jobs.agencies.virginia.gov/>. Once complete applicants should print a copy of the application, write Intern in the Job Title field and submit along with the other required documentation by 5:00 p.m. on **February 13, 2009**. Applicants may mail or hand deliver to the Virginia Department of Agriculture and Consumer Services, Human Resource Office, 102 Governor Street, Room 248, Richmond, VA 23219; fax to 804-371-8879 or e-mail to [hr.vdacs@vdacs.virginia.gov](mailto:hr.vdacs@vdacs.virginia.gov). Questions may be directed to the Human Resource Office at 804-371-8066.

*Quality Customer Service: A VDACS Commitment*

*Virginia Department of Agriculture and Consumer Services  
Human Resource Office, Room 248, Oliver Hill Building, 102 Governor Street, Richmond, VA 23219*

*An Equal Opportunity Employer*

*[www.vdacs.virginia.gov](http://www.vdacs.virginia.gov)*