

Use the space below to describe the marketing, operations, human resources and finance tasks associated with each new enterprise. Refer to Worksheets 4.11–4.12 (Describing Potential Crop and Livestock Systems) for operations workload estimates. Then estimate the workload (hours) associated with each task. If your business tends to be seasonal, distribute the total hours for each activity by periods of the year. Use a separate sheet of paper if more space is needed or make copies of this Worksheet to detail workload changes for each year in your transition period, as appropriate.

Enterprise \_\_\_\_\_ Timeframe \_\_\_\_\_

Tasks	Hours/Month											
	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec

**Marketing:**


**Operations**


**Management:**


**Finances:**


**Total Hrs/Month**

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