

**VIRGINIA DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES
OFFICE OF CHARITABLE AND REGULATORY PROGRAMS
ADMISSION SALES RECONCILIATION FORM - PAPER**

ORGANIZATION: _____

SESSION DATE: _____

LINE	Column: A TYPE OF PAPER	B UNIT OF MEASURE CARD/PACK/SHEET	C # OF UNITS START	D # OF UNITS FINISH	E # OF UNITS SOLD (Column C - D)	F UNIT PRICE	G TOTAL SALES (Column E x Column F)	LINE
1.								1.
2.								2.
3.								3.
4.								4.
5.								5.
6.								6.
7.								7.
8.								8.
9.								9.
10.								10.

ADMISSIONS CONTROL PLAYER COUNT		
Beginning Serial Number on Hand	Next Serial Number Issued	Total Count = Total Attendance

I certify this form is complete and accurate to the best of my knowledge.

Signature of Cashier

TOTAL ADMISSION SALES Carry this figure to Form 103, Line 3a	11.
BEGINNING CHANGE FUND	12.
Total Electronic Pull Tab Cash In	13. *
Total Electronic Pull Tab Cash Out	14. *
DISCOUNTS GIVEN Carry this total to Form 103, Line 10	15.
DOOR PRIZE COUPONS REDEEMED Carry this total to Form 103, Line 18b	16.
BINGO GAME PRIZE COUPONS REDEEMED	17.
TOTAL CASH TO ACCOUNT FOR	18.
TOTAL CASH ON HAND	19.
OVERAGE/(SHORTAGE)	20.

** The totals reported on lines 13 and 14 are used for cash reconciliation purposes only. They will not be included on the Bingo Session Reconciliation Form 103.*