

**VIRGINIA DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES
OFFICE OF PLANT INDUSTRY SERVICES**

102 Governor Street, Richmond, VA 23219
Phone: (804) 786-3544 · Fax: (804) 786-1571 · www.vdacs.virginia.gov

Revised March 2009

Who needs a Seed Dealers License?

Before distributing, selling, or offering or exposing seed for sale in the Commonwealth of Virginia any person whose name appears on the label of seed shall obtain a license. The license year for all persons selling seed is January 1 through December 31 of each year. The license fee is \$50.00.

Which Lawn and Turf Seed Mixtures need to be registered?

Each and every lawn and turf seed mixture bearing a distinguishing name or trademark in prepackaged containers of one hundred (100) pounds or less shall be registered annually by the person packing or distributing the mixture. The registration year is January 1 through December 31. The fee for registration of a lawn and turf seed mixture is \$50.00 per product.

Filing Instructions for Seed Dealers License and Lawn and Turf Seed Mixtures

The following documents are required for Seed Dealer Licensing and Lawn and Turf Seed Mixture Registration:

1. Completed Seed License Application
2. \$50.00 fee for Seed License
3. Completed Lawn & Turf Seed Mixture Registration Application
4. \$50.00 for each Lawn and Turf Seed Mixture Product
5. Labels for each product to be registered

Who pays Seed Inspection Fees?

The Virginia Seed Law requires the payment of an annual inspection fee of 0.3% (three tenths of one percent) of the gross sales of lawn and turf seed sold in Virginia. Lawn and turf seed are defined as, "seeds of grasses commonly recognized and sold for lawns, recreational and utilitarian areas where turf is grown for beautification or erosion control." This also includes mixtures of seed intended for beautification or erosion purposes. In keeping with other requirements, lawn and turf seed include: Bentgrass (Creeping, Colonial and Velvet), Bermuda Grass, Kentucky Bluegrass, Chewing Fescue, Hard Fescue, Red Fescue, Sheep Fescue, Tall Fescue (turf type varieties), Perennial Ryegrass (varieties), Rough Bluegrass and Zoysia. The party responsible for the introduction of lawn and turf seed into Virginia is responsible for payment of the inspection fee. The year's inspection fee is based on the gross sales recorded between January 1 and December 31. If you do not sell any lawn and turf seed or mixtures during this period you are not required to pay an inspection fee; however, you must complete and return the report form. Inspection fees are due on January 31 for sales for the previous year.

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SEED LICENSE APPLICATION

Application is hereby made by the undersigned for a license to market seed pursuant to Section 3.2-4005 of the Code of Virginia (1950), as amended. There is herewith tendered in the sum of **\$50.00**, the license fee prescribed by law. **Checks should be made payable to the Treasurer of Virginia.**

Address at which applicant will receive correspondence by first-class mail:

Company Name Federal Tax ID AMS #

Mailing Address City State Zip

Telephone No. Fax No. E-mail Address

Name and Title of Company Representative (Type or Print)

Please list all facilities operated by this company located in the State of Virginia:

Name of Facility

Physical Location of Facility

Mailing Address City State Zip

Contact Name Telephone Number

Please list additional locations on a separate page.

Does your company import law and turf seed into Virginia? Yes No

Application for Virginia Seed License has been made by:

Signature of Company Representative Date

Completed application and check should be sent to:

**Virginia Department of Agriculture & Consumer Services
PO Box 526
Richmond, Virginia 23218-0526**

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**PRODUCT REGISTRATION
LAWN / TURF SEED MIXTURES**

Instructions:

- Complete all areas of the form.
- The firm name and address must be the same as they appear on the label of lawn and turf seed mixtures.
- List the complete product name for all lawn & turf seed mixtures. **A label or a facsimile thereof, showing the GUARANTEED ANALYSIS, is required for each product.** Each container must bear a label that conforms to Section 3.2-4008 of the Virginia Seed Law, and the Rules and Regulations promulgated thereunder.
- Enclose registration fees (\$50.00 per mixture). Make check payable to Treasurer of Virginia.

Applicant Information:

Business Name: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Phone No (incl area code): _____ Fax No (incl area code): _____

Contact Name: _____ Title: _____
(Please Print)

Signature

Date:

Product Information:

Please list the names of all products to be registered. Attach an additional sheet if necessary. Be sure to include a copy of the label for each product listed:

1. _____

2. _____

3. _____

4. _____

5. _____

Completed application and check should be sent to:

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