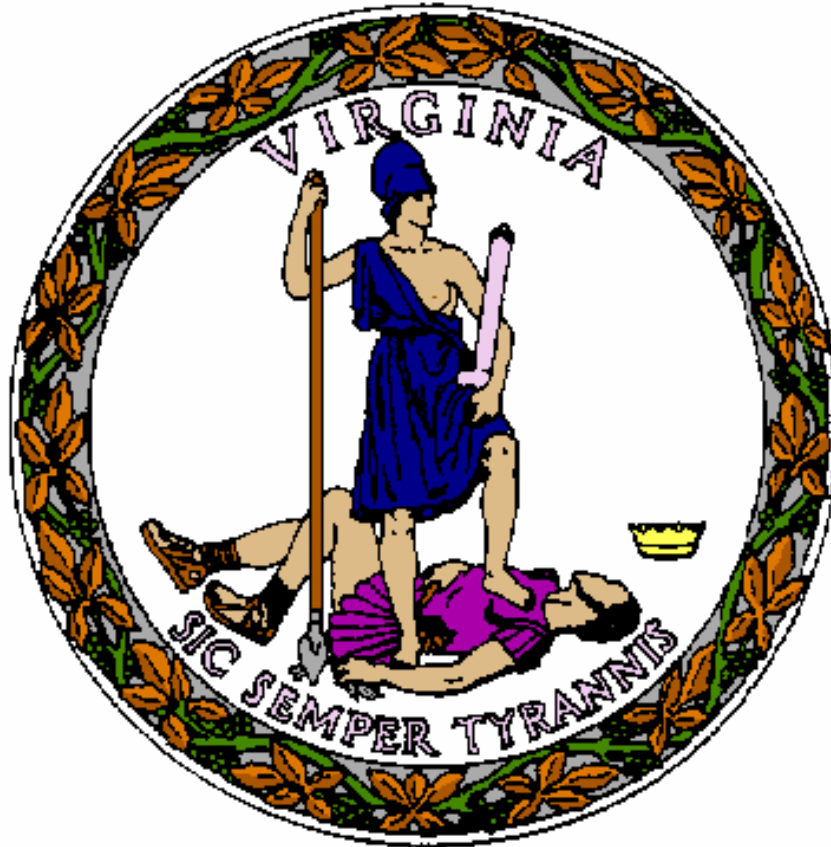


Virginia Animal Control Officer Training Standards



Virginia Department of Agriculture &
Consumer Services

State Veterinarian's Office

Training Curriculum Summary

Agency Contact Information

Companion Animal ID, Behavior, and Care

Equine Behavior and Care

Agricultural Animal Behavior and Care

Wildlife Identification, Behavior, and Care

Exotic Animal Identification, Behavior, and Care

Animal Disease Principles and Zoonoses

Rabies Control and Quarantine

Animal First Aid

Capture Techniques

Euthanasia Overview

VA Comprehensive Animal Laws

Pound Regulations and Local Ordinances

Professionalism and Ethics

Responding to Complaints

Animal Cruelty Investigations—Companion & Exotic Animals

Animal Cruelty Investigations—Agricultural Animals & Equines

Animals as Evidence/Collection of Evidence/Chain of Custody

Case Preparation

Constitutional Law

Search and Seizure

Juvenile Law

Use of Force

Civil Liability

Reports and Forms

Conflict Resolution & Officer Safety

Landlord/Tenant Issues

Public Education on Animal Issues

Legal Research and Sources

Recognition of Child Abuse

Training Curriculum Summary
Effective January 1, 2006

<u>Core Curriculum</u>	<u>40 hours</u>
Companion Animal Identification, Behavior, and Care	6 hours
Equine Behavior and Care	4 hours
Agricultural Animal Behavior, ID, and Care	4 hours
Wildlife Identification, Behavior, and Care	2 hours
Exotic Animal Identification, Behavior, and Care	2 hours
Animal Disease Principles and Zoonoses	4 hours
Rabies Control and Quarantine	2 hours
Animal First Aid	3 hours
Capture Techniques	5 hours
Euthanasia Overview	2 hours
VA Comprehensive Animal Laws	4 hours
Pound Regulations and Local Ordinances	2 hours
<u>Animal Related Law Curriculum</u>	<u>16 hours</u>
Professionalism and Ethics	1 hour
Responding to Complaints	2 hours
Animal Cruelty Investigations—Companion & Exotic Animals	5 hours
Animal Cruelty Investigations—Agricultural Animals & Equines	2 hours
Animals as Evidence/Collection of Evidence/Chain of Custody	4 hours
Case Preparation	2 hours
<u>Basic Law Enforcement Curriculum</u>	<u>24 hours*</u>
Constitutional Law	2 hours
Search and Seizure	4 hours
Juvenile Law	1 hour
Use of Force	1 hour
Civil Liability	2 hours
Reports and Forms	2 hours
Conflict Resolution & Officer Safety	4 hours
Landlord/Tenant Issues	2 hours
Public Education on Animal Issues	1 hour
Legal Research and Sources	1 hour
<u>Public Safety Curriculum</u>	<u>4 hours*</u>
Recognition of Child Abuse	4 hours
<u>Euthanasia Curriculum</u>	<u>8 hours**</u>
Euthanasia	8 hours

*Certified Law Enforcement Officers may opt out of these curriculums.

**Only officers who perform euthanasia would be required to take this curriculum, which must be administered by a licensed and accredited veterinarian.

NOTE: Instructors for the above curriculums must be Department of Criminal Justice Services (DCJS) certified or considered an expert in subject matters listed in the Core Curriculum and Animal Related Law Curriculums.

All instructors are required to address bias free policing in any subject matter involving citizen contact in accordance with published DCJS Performance Objectives 1.5.7 and 4.40.1.2.

Virginia Department of Agriculture and Consumer Services
Division of Animal and Food Industry Services
Oliver Hill Building
102 Governor Street, 1st Floor
Richmond, Virginia 23219

Office of State Veterinarian & Division Director

Phone: 804-692-0601

FAX: 804-371-2380

Office of Veterinary Services

Phone: 804-786-2483

FAX: 804-371-2380

Companion Animal Identification, Behavior, and Care (6 hours)

Outcome:

- The ability to correctly identify breeds and breed types of domestic dogs, cats, pocket pets, and commonly kept reptiles.
- The ability to identify correct care and husbandry of dogs, cats, pocket pets, and captive reptiles.
- The ability to observe animal behaviors and recognize possible abnormalities, diseases, and injuries.

Training Objectives:

Given written exercises and visual presentations,

- Identify abnormal behaviors or appearances as indicators of diseases, injury, or illness in companion animals.
- Formulate appropriate action plans to respond to companion animals presenting these behaviors and appearances within their environment.

Criteria for Testing:

The trainee shall be tested on the following:

1. Identify normal appearances, behaviors, and breeds of companion animals.
2. Identify normal physical exam parameters of companion animals.
3. Demonstrate the ability to perform limited physical exam and body condition scoring on companion animals.
4. Identify common abnormalities and symptoms of common illnesses/diseases/injuries in companion animals.
5. Identify methods of disease transmission from companion animal to companion animal and companion animal to human.
6. Identify appropriate safety equipment to prevent companion animal to companion animal and companion animal to human disease transmission.
7. Identify Code of Virginia and State regulations pertaining to animal treatment and veterinary care.
8. Identify environmental conditions and husbandry procedures that may have an adverse effect on companion animals.
9. Identify specific safety procedures that must be taken in handling unknown animals.

Lesson Plan Guide:

The lesson plan shall include the following at a minimum:

1. Normal appearances, behaviors, and breeds of companion animals.
2. Normal physical exam parameters of companion animals.
3. Learn to perform a limited physical exam and body condition scoring on companion animals, using Tufts Environmental Scales.
4. Common abnormalities and symptoms of common illnesses/diseases/injuries in companion animals.
5. Methods of disease transmission from companion animal to companion animal and companion animal to human.
6. Appropriate safety equipment to prevent companion animal to companion animal and companion animal to human disease transmission.
7. Duties of owners pertaining to companion animal treatment and veterinary care as defined in the Code of Virginia and State regulations.
8. Environmental conditions that may have an adverse effect on companion animals, to include:
 - a. The role of animal abuse in family violence situations.
 - b. Early animal abuse as a factor in family violence.
 - c. The role that animal abuse plays in the progression of violence against humans.
 - d. Agencies to which an animal control officer should report domestic, child, or elder abuse and what documentation should be included in such a report.
 - e. Circumstances where there is a duty to report animal abuse.
9. Husbandry procedures that may have an adverse effect on companion animals.
10. Safety concerns when handling companion animals.
11. Criteria for when an animal control officer may lawfully confiscate an animal and the procedures for doing so.
12. Methods of disposition for an animal whose custody has been awarded to the animal control officer by the court.

Equine Behavior and Care (4 hours)

Outcome:

- The ability to correctly identify individual horses and breeds of equines.
- The ability to identify correct care and husbandry of horses.
- The ability to recognize equine behaviors and recognize possible abnormalities, diseases, malnutrition, and injuries.

Training Objectives:

Given written and visual presentations,

- Identify abnormal behaviors or appearances as indicators of diseases, injury, or illness in horses.
- Formulate appropriate action plans to respond to horses presenting abnormal behavior or appearances within their environment.

Criteria for Testing:

The trainee shall be tested on the following:

1. Identify normal appearances, behaviors, and breeds of horses.
2. Identify normal physical exam parameters of horses.
3. Demonstrate the ability to perform limited physical exam and body condition scoring on horses.
4. Identify common abnormalities and symptoms of common illnesses/diseases/injuries/ in horses.
5. Identify methods of disease transmission from horse to horse and horse to human.
6. Identify appropriate safety equipment to prevent horse disease transmission.
7. Identify Code of Virginia and State regulations pertaining to animal treatment and veterinary care.
8. Identify environmental conditions and husbandry procedures that may have an adverse effect on horses.
9. Identify safety issues in working with horses.

Lesson Plan Guide:

The lesson plan shall include the following at a minimum:

1. Normal appearances, behaviors, and breeds of horses.
2. Normal physical exam parameters of horses.
3. Learn to perform a limited physical exam and body condition scoring on horses.
4. Common abnormalities and symptoms of common illnesses/diseases and injuries in equine.
5. Methods of disease transmission from horse to horse and horse to human.
6. Appropriate safety equipment to prevent horse to horse and horse to human disease transmission.
7. Duties of owners pertaining to horse treatment and veterinary care as defined in the Code of Virginia and State regulations.
8. Environmental conditions that may have an adverse effect on horses, to include:
 - a. The role of horse abuse in family violence situations and in the progression of violence against humans.
 - b. Agencies to which an animal control officer should report domestic, child, or elder abuse and what documentation should be included in such a report.
 - c. Circumstances where there exists a duty to report horse abuse.
9. Husbandry procedures that may have an adverse effect on the horses.
10. Safety concerns when handling horses.
11. Criteria for when an animal control officer may lawfully confiscate a horse and the proper procedures for doing so.
12. Methods of disposition for a horse whose custody has been awarded to the animal control officer by the court.

Agricultural Animal Behavior and Care (4 hours)

Outcome:

- The ability to correctly identify breeds and species of agricultural animals.
- The ability to identify correct care and husbandry of agricultural animals.
- The ability to observe agricultural animal behaviors and appearances and recognize possible abnormalities, diseases, or injuries.

Training Objectives:

Given written exercises and visual presentations,

- Identify abnormal behaviors or appearances as indicators of diseases, injury, or illness in agricultural animals.
- Formulate appropriate action plans to respond to agricultural animals presenting these behaviors and appearances within their environment.

Criteria for Testing:

The trainee shall be tested on the following:

1. Identify normal appearances, behaviors, species, and breeds of agricultural animals.
2. Identify normal physical exam parameters of agricultural animals.
3. Demonstrate the ability to perform limited physical exam and body condition scoring of agricultural animals.
4. Identify common abnormalities and symptoms of common illnesses/diseases/injuries and signs of malnutrition in agricultural animals.
5. Identify methods of disease transmission from agricultural animal to agricultural animal and agricultural animal to human.
6. Identify disease prevention methods including sanitation, disinfection, and appropriate housing.
7. Identify appropriate safety equipment to prevent agricultural animal to agricultural animal and agriculture animal to human disease transmission.
8. Identify Code of Virginia and State regulations pertaining to agricultural animal treatment and veterinary care.
9. Identify environmental conditions and husbandry procedures that may have an adverse effect on agricultural animals.
10. Identify specific safety precautions that must be taken when working with agricultural animals.

Lesson Plan Guide:

The lesson plan shall include the following at a minimum:

1. Normal appearances, behaviors, species, and breeds of agricultural animals.
2. Normal physical exam parameters of agricultural animals.
3. Learn to perform limited physical exam and body condition scoring on agricultural animals.
4. Common abnormalities and symptoms of common illnesses/diseases/injuries and signs of malnutrition in agricultural animals.
5. Methods of disease transmission from agricultural animal to agricultural animal and agricultural animal to human.
6. Methods of disease prevention, including sanitation, disinfection, housing, and nutrition.
7. Appropriate safety equipment to prevent agricultural animal to agricultural animal and agricultural animal to human disease transmission.
8. Duties of owners pertaining to agricultural animal treatment and veterinary care as defined in the Code of Virginia and State regulations.
9. Environmental conditions and husbandry procedures that may have an adverse effect on agricultural animals, to include:
 - a. The role of animal abuse in family violence situations and in the progression of violence against humans.
 - b. Agencies to which an animal control officer should report domestic, child, or elder abuse and what documentation should be included in such a report.
 - c. Circumstances where there is a duty to report agricultural animal abuse.
10. Husbandry procedures that may have an adverse effect on companion animals.
11. Safety concerns when handling agricultural animals.
12. Criteria for when an animal control officer may lawfully confiscate an agricultural animal and the procedures for doing so.
13. Methods of disposition for an animal whose custody has been awarded to the animal control officer by the court.

Wildlife Identification, Behavior, and Care (2 hours)

Outcome:

- The ability to identify species of wildlife.
- The ability to observe wildlife behaviors and appearances, and recognize possible abnormalities, diseases, or injuries.

Training Objectives:

Given written exercises and visual presentations,

- Identify abnormal behaviors or appearances as indicators of disease, injury or illness in wildlife.
- Formulate appropriate action plans to respond to wildlife presenting these behaviors and appearances within their environment.

Criteria for Testing:

The trainee shall be tested on the following:

1. Identify normal appearances, behaviors, and species of wildlife.
2. Identify normal physical exam parameters of common wildlife.
3. Demonstrate the ability to perform limited physical exam and body condition scoring on wildlife.
4. Identify common abnormalities and symptoms of common illnesses/diseases/injuries in wildlife.
5. Identify methods of disease transmission from wildlife to wildlife/animal and wildlife to human.
6. Identify appropriate safety equipment to prevent disease transmission from wildlife to wildlife/animal and wildlife to human.
7. Identify Code of Virginia and State regulations pertaining to wildlife treatment and veterinary care, as well as the possession, transportation, and release of wildlife by authorized persons.
8. Identify environmental conditions and husbandry procedures that may have an adverse effect on wildlife.
9. Identify specific safety procedures in handling wildlife.

Lesson Plan Guide:

The lesson plan shall include the following at a minimum:

1. Normal appearances, behaviors, and species of wildlife.
2. Normal physical exam parameters of common wildlife.
3. Learn to perform a limited physical exam and body condition scoring on wildlife.
4. Common abnormalities and symptoms of common illnesses/diseases/injuries in wildlife.
5. Methods of disease transmission from wildlife to wildlife/animal and wildlife to human.
6. Appropriate safety equipment to prevent disease transmission from wildlife to wildlife/animal and wildlife to human.
7. Requirements pertaining to wildlife treatment and veterinary care, as well as, possession, transportation, and release of wildlife by authorized persons as defined in the Code of Virginia and State regulations, particularly Virginia Department of Game and Inland Fisheries Regulation 15-30-50.
8. Environmental conditions and husbandry procedures that may have an adverse effect on companion animals.
9. Safety concerns when handling wildlife.

Exotic Animal Identification, Behavior, and Care (2 hours)

Outcome:

- The ability to identify species of exotic animals.
- The ability to observe exotic animal behaviors and appearances and recognize possible abnormalities, diseases, or injuries and formulate an appropriate action plan.

Training Objectives:

Given written and visual presentations,

- Identify abnormal behaviors or appearances as indicators of disease, injury, or illness in exotic animals.
- Formulate appropriate action plans to respond to exotic animals presenting these behaviors, appearances, or symptoms of disease.

Criteria for Testing:

The trainee shall be tested on the following:

1. Identify normal appearances, behaviors, and species of common exotic animals.
2. Identify normal physical exam parameters of exotic animals.
3. Demonstrate the ability to perform limited physical exam and body condition scoring on exotic animals.
4. Identify common abnormalities and symptoms of common illnesses/diseases/injuries in exotic animals.
5. Identify methods of disease transmission from exotic animals to other animals and exotic animals to humans.
6. Identify disease prevention methods including sanitation, disinfection, and housing.
7. Identify the appropriate safety equipment to prevent disease transmission from exotic animals to other animals and exotic animals to humans.
8. Identify Code of Virginia and State regulations pertaining to exotic animal treatment and veterinary care.
9. Identify environmental conditions and husbandry procedures that may have an adverse effect on exotic animals.
10. Identify safety procedures when handling exotic animals, including zoonoses.

Lesson Plan Guide:

The lesson plan shall include the following at a minimum:

1. Normal appearances, behaviors, and species of exotic animals.
2. Normal physical exam parameters of exotic animals.
3. Learn to perform a limited physical exam and body condition scoring on exotic animals.
4. Common abnormalities and symptoms of common illnesses/diseases/injuries in exotic animals.
5. Methods of disease transmission from exotic animal to exotic animal and exotic animal to human.
6. Methods of disease prevention, including sanitation, disinfection, and housing.
7. Appropriate safety equipment to prevent exotic animal to exotic animal and exotic animal to human disease transmission.
8. Duties of owners pertaining to exotic animal treatment and veterinary care as defined in the Code of Virginia and State regulations.
9. Environmental conditions and husbandry procedures that may have an adverse effect on exotic animals.
10. Criteria for when an animal control officer may lawfully confiscate an exotic animal and the procedures for doing so.
11. Safety procedures and concern for and protection against possible zoonoses.

Animal Disease Principles and Zoonoses (4 hours)

Outcome:

- The ability to identify disease control requirements under Virginia Department of Agriculture and Consumer Services 2 VAC 5-110-110 and recognize common diseases found in Virginia animals.
- The ability to identify common zoonotic diseases found in Virginia and how to prevent them.

Training Objectives:

Given a written exercise,

- Identify common diseases in Virginia's animal population, disease prevention methods including vaccination, sanitation, disinfection, and housing related to companion animals, agricultural animals, exotic animals, and wildlife (2 VAC 5-110-10 through 2 VAC 5-110-110).
- List common zoonoses in Virginia.

Criteria for Testing:

The trainee shall be tested on the following:

1. Identify methods to clean vehicles, equipment, and portable cages using sanitizing procedures (3.1-796.66).
2. Identify methods to clean shelter facilities using sanitizing procedures (3.1-796.66) according to agency policy.
3. Identify methods to decontaminate an animal that has been exposed to chemicals and contaminants.
4. Identify the requirements to feed specific species of animals according to state law (3.1-769.66).
5. Identify common infectious diseases of companion animals and agricultural animals and how they are spread.
6. Demonstrate knowledge of the animal owner and pound responsibilities with respect to adequate care as defined in 3.1-796.68.
7. Identify common zoonoses and how to prevent them.

Lesson Plan Guide:

The lesson plan shall include the following at a minimum:

1. Methods to clean vehicles, equipment and portable cages using sanitizing procedures (3.1-796.66)
2. Methods to clean shelter facilities using sanitizing procedures (3.1-796.66) and according to agency policy.
3. Methods to decontaminate an animal that has been exposed to chemicals or contaminants.
4. Requirements to feed animals according to state law for the species (3.1-796.66).
5. Common infectious diseases of companion animals and agricultural animals and how they spread.
6. Common zoonoses, how they are spread, and how to avoid infection.
7. Requirements as found in 3.1-796.68 for duties of the owner and duties of pounds and custodians pertaining to definitions of adequate care.

Rabies Control and Quarantine (2 hours)

Outcome:

- The ability to respond to and investigate a complaint regarding a potentially rabid animal.

Training Objectives:

Given a written and practical exercise,

- Identify the elements and procedures relating to identifying potentially rabid animals, safety precautions for dealing with these animals, rabies exposures, and quarantines.
- Effectively explain rabies incubation and transmission to the public.

Criteria for Testing:

The trainee shall be tested on the following:

1. Define the term “rabies” and list the symptoms in companion animals, livestock, and wildlife.
2. Identify the species of animals that can carry the rabies virus.
3. Identify the methods that the rabies virus may be transmitted and define the term “exposed” as listed in the Compendium of Animal Rabies Control (as amended).
4. Identify the basic safety precautions for handling potentially rabid animals.
5. Identify the procedure to follow in the event of an exposure to the rabies virus.
6. Define the term “quarantine” as listed in the Compendium of Animal Rabies Control (as amended).
7. Know the local health department guidelines on bite exposure cases.

Lesson Plan Guide:

The lesson plan shall include the following at a minimum:

1. Definition of the term “rabies” and the symptoms in livestock, companion animals, and wildlife.
2. Species of animals that can carry the rabies virus.
3. Methods of rabies virus transmission and definition the term “exposure” as listed in the Compendium of Animal Rabies Control (as amended).
4. Basic safety precautions for handling potentially rabid animals.
5. Procedure to follow in the event of rabies exposure.
6. Definition of the term “quarantine” as listed in the Compendium of Animal Rabies Control (as amended).
7. Local health department guidelines on bite exposure cases.

Note: Students should receive a copy of the latest Compendium of Animal Rabies Control.

Animal First Aid (3 hours)

Outcome:

- The ability to assess vital signs of all animals.
- The ability to provide first aid (CPR) to animals in need.
- The ability to identify when a veterinarian is needed and when euthanasia is needed.

Training Objective:

Given a written or practical exercise,

- Identify the ways to provide First Aid or CPR to animals in need.

Criteria for Testing:

The trainee shall be tested on the following:

1. Identify signs of a breathing and/or cardiac emergency.
2. List signals of shock and treatment.
3. List signs of broken bones and identify steps to immobilize broken limbs.
4. List signs of internal injuries and chest wounds.
5. Identify steps to control hemorrhage.
6. Identify steps to assess and control animal pain.
7. Identify safety methods for animal control officers and the public handling injured animals.
8. Identify when veterinary attention is needed.
9. Identify indications for euthanasia and the necessary requirements and documentation.
10. Identify special requirements for transporting injured livestock.
11. List necessary first aid equipment for animals.
12. Identify duty of the animal control officer as defined in 3.1-796.68 to provide emergency medical care.

Lesson Plan Guide:

The lesson plan shall include the following at a minimum:

1. Signs of a breathing and/or cardiac emergency.
2. Signals of shock and treatment.
3. Signs of broken bones and how to immobilize broken limbs.
4. Signs of internal injuries and chest wounds.
5. Steps to control hemorrhage.
6. Steps to assess and control animal pain.
7. Safety concerns for animal control officers and the public in handling injured animals.
8. When veterinary attention is needed.
9. Indications for euthanasia and the requirements and documentation necessary.
10. Special requirements for transporting injured livestock.
11. First aid equipment for animals.
12. Duties of the animal control officer to provide emergency veterinary care to prevent suffering as found in 3.1-796.68 and the ramifications of failure to provide this care.

Capture Techniques (5 hours)

Outcome:

- The ability to identify animal behaviors and conditions to determine the appropriate method of capture and control.

Training Objectives:

Given a written exam and visual presentation,

- Identify an animal's behavior and the appropriate method of capture and control.

Given a physical exercise,

- Demonstrate the correct capture techniques and equipment use for animal capture and restraint.

Criteria for Testing:

The trainee shall be tested on the following:

1. Identify the various body languages used to communicate behavior in companion animals, agricultural animals, wildlife, and exotic animals. Flight distance, prey behavior, predatory behavior, and aggression should be discussed.
2. Identify the causes of behavioral problems, including aggression and flight, in companion animals, agricultural animals, wildlife, and exotic animals.
3. Identify capture techniques and equipment used for capturing, controlling, and transporting companion animals, agricultural animals, wildlife, and exotic animals.
4. Identify the progression of acceptable force used for the capture of animals.
5. Identify specific animal control officer body language and postures that may help facilitate capture or which may provoke aggression.
6. Demonstrate correct capture techniques and equipment use for animal capture and restraint.
7. Identify the approved chemical immobilization drugs for immobilizing an animal as per Virginia Department of Agriculture and Consumer Services (VDACS) Directive 83-1.
8. Define Section 3.1-796.119 of the Virginia Comprehensive Animals Laws related to capturing, confining, and euthanizing companion animals by animal control officers; approval of drugs; etc.
9. Identify the basic principles of chemical capture.
10. Define animal control officer responsibilities and liabilities when capturing, restraining, and transporting animals.
11. Identify the correct protocol for use of capture drugs.

Lesson Plan Guide:

The lesson plan shall include the following at a minimum:

1. Body languages used to communicate behavior in companion animals, agricultural animals, wildlife, and exotic animals, including flight zones, prey behavior, predatory behavior, and fight or flight behavior.
2. Causes of behavioral problems in companion animals, agricultural animals, wildlife, and exotic animals.
3. Capture techniques and equipment used for capturing, controlling, and transporting companion animals, agricultural animals, wildlife, and exotic animals, to include:
 - a. Techniques to lift, carry, drag, or push a heavy animal that minimize injury, and the proper techniques of:
 1. Body alignment.
 2. Breathing techniques.
 3. Lifting techniques for up to 150 pounds.
 4. Carrying techniques for up to 150 pounds.
 5. Dragging techniques for up to 150 pounds.
 6. Pushing techniques for up to 150 pounds.
 - b. How to use these techniques with one and two persons.
4. The progression of acceptable force used for the capture of animals.
5. Specific animal control officer body language and postures that may help facilitate capture or which may provoke aggression.
6. Correct capture techniques and equipment use for animal capture and restraint.
7. Approved chemical immobilization drugs used for immobilizing an animal, as per Virginia Department of Agriculture and Consumer Services (VDACS) Directive 83-1.
8. Section 3.1-796.119 of the Virginia Comprehensive Animals Laws as they relate to capturing, confining, and euthanizing companion animals by animal control officers; approval of drugs; etc.
9. Basic principles of chemical capture.
10. Animal control officer responsibilities and liabilities when capturing, restraining, and transporting animals.
11. Protocol for the choice and use of capture drugs, includes exercise of writing an actual protocol.

NOTE: This class would not be a certification class as per Directive 83-1.

Euthanasia Overview (2 hours)

Outcome:

- The ability to recognize methods to humanely euthanize companion and agricultural animals, wildlife, and exotics according to state requirements for approved methods, as directed in Directive 79-1.

Training Objectives:

Given a written exercise,

- Identify approved methods of euthanasia and certification requirements.
- Demonstrate knowledge of appropriate vein puncture, use of sodium pentobarbital, and certification of death.

Criteria for Testing:

The trainee shall be tested on the following:

1. Identify State regulations, Virginia Department of Agriculture and Consumer Services (VDACS) Directive 79-1, and the approved methods for humane euthanasia.
2. Identify restraint techniques and equipment for animal species.
3. Identify stages of anesthesia.
4. Identify appropriate agents for pre-euthanasia and euthanasia of animals.
5. Identify approved methods of delivery of anesthetic agents.
6. Identify appropriate licensure and record keeping requirements for approved pre-euthanasia and euthanasia agents.
7. Identify animal control officer safety concerns with euthanasia agents.
8. Identify appropriate safety equipment, including a material safety data sheet, and all state and federal storage and security requirements for all drugs.
9. Identify criteria for determination of death.
10. Identify appropriate carcass disposal procedures.
11. Identify certification requirements.

Lesson Plan Guide:

The lesson plan shall include the following at a minimum:

1. State regulations, Virginia Department of Agriculture and Consumer Services (VDACS) Directive 79-1, and the approved methods for humane euthanasia.
2. Restraint techniques and equipment for animal species.
3. Stages of anesthesia.
4. Appropriate agents for pre-euthanasia and euthanasia of animals.
5. Approved methods of delivery of pre-euthanasia and euthanasia agents.
6. Licensure and record keeping requirements for approved pre-euthanasia and euthanasia agents.
7. Animal control officer safety concerns with pre-euthanasia and euthanasia agents.
8. Safety equipment, including a Material Safety Data Sheet, and all state and federal requirements for all drugs.
9. Criteria for determination of death.
10. Carcass disposal procedures.
11. Certification requirements.

NOTE: This class will not lead to certification as described in Directive 79-1.

Review of the VA Comprehensive Animal Laws

(4 hours)

Outcome:

- The ability to have familiarity with Virginia State Laws.

Training Objective:

- Given a scenario, locate the appropriate statute.

Lesson Plan Guide:

The lesson shall include the following at a minimum:

1. Code of Virginia, Title 3.1, Chapter 27.4, sections 3.1-796.66 through 3.1-796.129 and other parts of the Virginia Code that are related to animals.

Pound Regulations and Local Ordinances (2 hours)

Outcome:

- The ability to read local ordinances and the Virginia pound regulations and apply them to local conditions

Training objective:

- Given a scenario, find the appropriate statute and apply it to the situation.

Lesson Plan Guide:

The lesson plan shall include the following at a minimum:

1. Code of Virginia, Title 3.1, Chapter 27.4, Section 3.1-796.96.
2. Local ordinances will vary depending upon county. Lesson plans for this area of study will be at the instructor's discretion.

Professionalism and Ethics (1 hour)

Outcome:

- The ability to behave in a fair and positive manner in order to develop and maintain a trusting relationship with the citizens of Virginia.

Training Objectives:

Given a written exercise

- Identify the requirement for professionalism in animal control enforcement that impacts the animal control officer's knowledge, skill, and ability to behave in a fair and positive manner.
- Identify the requirements that will assist in developing and maintaining a trusting relationship with the citizens of Virginia.

Criteria for Testing:

The trainee shall be tested on the following:

1. Identify the principles that define a profession.
2. Demonstrate knowledge of the historical evolution of animal control enforcement in the United States.
3. Identify three elements of the criminal justice system.
4. Name the place of animal control and criminal justice in the structure of government.
5. Identify the role of ethics in animal control, to include:
 - a. General principles of ethics.
 - b. Animal Control Code of Ethics:
 - 1) Officer Behavior.
 - 2) Officer dedication.
 - 3) Career development.
6. Identify the methods of handling violations of professional, ethical, or legal standards of conduct on the part of fellow animal control officers.
7. Identify the positive and negative aspects of discretionary enforcement of animal control and protection laws.
8. Identify the positive and negative influences of an animal control career on an animal control officer's personal life.

Lesson Plan Guide:

The lesson plan shall include the following at a minimum:

1. Principles that define a profession.
2. Historical evolution of animal control enforcement in the United States, to include:
 - a. Enforcement of animal control.
 - b. Constitution Bill of Rights.
3. Three elements of the criminal justice system:
 - a. Courts
 - i. Federal System
 1. US District
 2. US Court of Appeals for the # Circuit (example: US Court of Appeals for the 4th Circuit- Virginia is in this circuit)
 3. US Supreme Court
 - ii. State System
 1. Magistrates
 2. General District Courts
 3. Circuit Courts
 4. Virginia Court of Appeals
 5. Virginia Supreme Court
 - b. Law Enforcement
 - i. Federal officers (in general)
 - ii. Sheriffs
 - iii. Police (local and State)
 - iv. Animal control officer
 - v. Other enforcement agents
 - c. Corrections
 - i. Local corrections (Jails, detention facilities)
 - ii. State corrections
4. Animal control and criminal justice in the structure of government.
5. Role of ethics in animal control, to include:
 - a. General principles of ethics that may assist an animal control officer in making ethical judgments.
 - b. Animal control officer Code of Ethics and its impact on the following:
 - i. Officer behavior on duty
 - ii. Reverence for the law
 - iii. Cruelty prevention
 - iv. Respect for the public
 - v. Impartial animal control enforcement
 - vi. Report only the truth
 - vii. Testify only the truth
 - viii. Never use public office for private gain
 - ix. Strive to perform at maximum efficiency
 - x. Never misuse animal control resources or confidential information

- c. Officer behavior off-duty, to include:
 - i. Good citizenship (i.e., youth volunteer work, assist neighbors, be active in schools, etc.)
 - ii. Maintain self-control, fair play, and discipline in such areas as avoiding disputes, excessive use of alcohol, prejudicial conduct or interaction with people of different ethnic, religious, sexual and social preferences, illegal gambling and others that may be identified.
 - d. Officer dedication
 - i. Self (taking care of you will help you care for others)
 - ii. Family
 - iii. Office
 - iv. Community
 - v. State
 - vi. Country
 - e. Career development
 - i. In-service training
 - ii. Resources for individual efforts
 - a. Reading
 - b. Seeking out other animal control training
 - c. Using educational resources such as college courses
 - d. Others that may be identified
6. Methods of handling violations of professional, ethical, or legal standards of conduct on the part of fellow officers.
 7. Positive and negative aspects of discretionary enforcement of animal control and protection laws, to include:
 - a. *Positive aspects:* Giving consideration to the violation and the violator, i.e. an elderly citizen in a fixed income may inadvertently let his dog out to relieve itself without securing it with a leash and will benefit from a verbal warning rather than being charged.
 - b. *Negative aspect:* Citizens watching an animal control officer may perceive his enforcement of laws as unfair when the officer doesn't charge a prominent citizen who repeatedly allows his dog to run at large.
 8. Positive and negative influences of an animal control career on an officer's personal life, to include:
 - a. Positive influences include, but are not limited to, providing a role model to citizens, especially children.

Responding to Citizen Complaints (2 hours)

Outcome:

- The ability to respond to a complaint involving animals.

Training Objectives:

- Given a written exercise and scenario, identify the steps related to responding to a complaint related to animals.
- Given a written exercise, identify the appropriate laws that may apply to a scenario.

Criteria for Testing:

The trainee shall be tested on the following:

1. Items to consider when arriving at the scene.
2. Items to consider when evaluating the scene.
3. Items to consider in determining the appropriate response to the complaint.

Lesson Plan Guide:

The lesson plan shall include the following at a minimum:

1. Items to consider when arriving and parking a vehicle for safe arrival:
 - a. Type of call
 - b. Size, type, disposition of animal(s) involved
 - c. Source of complaint
 - d. Location of animals in complaint
 - e. Equipment, training, department policies.
2. Items to consider when evaluating the scene:
 - a. Officer safety
 - b. Location/presence of animal/animals
 - c. Location/presence of people
 - d. Demeanor/behavior of animals and people
 - e. Environment
 - i. Terrain/ water
 - ii. Hazmat conditions
 - iii. Weather
 - iv. Structural safety and considerations
 - v. Time of day.
3. Items to consider in determining an appropriate response to the complaint:
 - a. Check for criminal history if information suggests this
 - b. Locate complainant/owner or proceed to complaint location
 - c. Verify validity of complaint
 - d. If not valid, inform and educate person regarding why the situation will not be addressed by the officer
 - e. If valid, take appropriate action (enforcement and/or education).
4. Review of the following case scenarios:
 - a. Abuse or cruelty complaint
 - b. Dangerous or vicious animal complaint
 - c. Stray or animal at large complaint
 - d. Neglected animal complaint
 - e. Rabies vaccination or licensing notification.

Animal Cruelty Investigations (Companion Animal & Exotics--5 hours)

Outcome:

- The ability to respond to a complaint of animal abuse or cruelty.

Training Objective:

- Given a written exercise and visual scenario, identify and document animal abuse and/or cruelty.

Criteria for Testing:

The trainee shall be tested on the following:

1. Identify the evolution of animal protection agencies and the development of the Virginia Animal Welfare Act.
2. Define the terms listed in 3.1-796.66 as applied to animal cruelty and care and keeping of companion and exotic animals.
3. Verbally identify and apply to the visual scenario the provisions of the Code of Virginia 3.1-796.115 involving animals that have been abandoned, neglected, or cruelly treated.
4. Apply the provisions of Code of Virginia 3.1-796.112 and 18.2-144 cruelty to animals and 3.7-796.68 regarding companion animals.
5. Define owner, cruelty, duties of the owner, abandonment.
6. List common forms of cruelty to companion animals and exotics and be able to conduct body condition scoring of companion animals.
7. Identify when an animal control officer may lawfully take charge of a companion animal.
8. Identify the steps to be taken by an officer to secure a hearing for custody of an animal when the owner is known and when the owner is unknown.
9. Identify the forms and documents and which investigative techniques must be used by an officer dealing with animal abandonment, cruelty, or abuse.
10. Define an affidavit, petition, order, notice, final order as it pertains to animal cruelty.
11. Identify the occasion where the duty to report injury to a companion animal exists.
12. Identify the role of the veterinarian and the State Veterinarian's Office as an expert witness in cruelty investigations.
13. Identify surety bond requirements for animals being held for more than 30 days and how to determine the amount of the bond.
14. Identify the lawful methods of disposition of an animal whose custody has been awarded to the animal control officer by the court under 3.1-796.122 and 18.2-144.
15. Identify case preparation and prosecution techniques for cruelties involving companion animals and exotics. Identify resources available to Animal Control Officers.

Lesson Plan Guide:

The lesson plan shall include the following at the minimum:

1. The evolution of animal protection agencies and the development of the Virginia Animal Welfare Act.
2. Terms listed in 3.1-796.66 as applied to animal cruelty, care, and keeping of animals.
3. Code of Virginia 3.1-796.115 involving animals that have been abandoned, neglected, or cruelly treated.
4. Applications of Code of Virginia 3.1-796.122 and 18.2-144 cruelty to animals and 3.7-796.68 regarding companion animals.
5. Definitions of owner, cruelty, duties of the owner, and abandonment.
6. Common forms of cruelty to companion animals and exotics and body condition scoring of these classes of animals.
7. When an animal control officer may lawfully take charge of an animal.
8. Steps to be taken by an officer to secure a hearing for custody of an animal when the owner is known and when the owner is unknown.
9. Forms, documents, and investigative techniques used by an officer dealing with animal abandonment, cruelty, or abuse.
10. Definitions of an affidavit, petition, order, notice, and final order, as it pertains to animal cruelty.
11. Criteria where there is a duty to report injury to a companion animal as cruelty.
12. Role of the veterinarian and the State Veterinarian's Office as an expert witness in cruelty investigations
13. Surety bond requirements for animals being held for more than 30 days and how to determine the amount of the bond.
14. Lawful methods of disposition of an animal whose custody has been awarded to the animal control officer by the court under 3.1-796.115, 3.1-796.122. and 18.2-144.
15. Case preparation and preparation techniques for cruelty cases involving companion and exotic animals. Resources available to animal control officers.
16. Animal fighting laws and penalties.

Animal Cruelty Investigations (Agricultural Animals and Equines--2 hours)

Outcome:

- The ability to respond correctly to a complaint of abuse or cruelty to agricultural animals.

Training Objective:

- Given a written exercise and visual scenario, identify and document agricultural animal abuse and/or cruelty.

Criteria for Testing:

The trainee shall be tested on the following:

1. Define the terms listed in 3.1-796.66 as applied to animal cruelty, care, and keeping of agricultural animals.
2. Apply the provisions of 3.1-795.115, seizure and impoundment of animals, 3.1-796.122 and 18.2-144 cruelty to animals, as these pertain to agricultural animals.
3. Define owner, cruelty, duties of the owner, abandonment.
4. List common forms of cruelty to agricultural animals and accepted husbandry methods and perform body condition scoring.
5. Identify when an animal control officer may lawfully take charge of an agricultural animal.
6. Define the procedure for confiscating or impounding any agricultural animal.
7. Identify the forms, documents, and which investigative techniques must be used by an officer dealing with agricultural animal cruelty.
8. Define and prepare an affidavit, petition, order, notice, final order as it pertains to agricultural animal cruelty.
9. Identify the steps to be taken by an officer to secure a hearing for custody of an agricultural animal when the owner is known and when the owner is unknown.
10. Identify the occasion where the duty to report injury to an agricultural animal exists.
11. Identify the role of the veterinarian and State Veterinarian's Office as an expert witness in cruelty investigations.
12. Identify case preparation and prosecution techniques for cruelties involving agricultural animals. Identify resources.
13. Identify case preparation and persecution techniques for cruelties involving companion animals. Identify resources.

Lesson Plan Guide:

The lesson plan shall include the following at a minimum:

1. Terms listed in 3.1-795.66 as applied to animal cruelty, care, and keeping agricultural animals.
2. Applications of the provisions of 3.1-795.115, seizure and impoundment of animals, 3.1-796.122 and 18.2-144 cruelty to animals, as these pertain to agricultural animals.
3. Definition of owner, cruelty, duties of the owner, and abandonment.
4. Common forms of cruelty to agricultural animals, accepted husbandry procedures, and body condition scoring.
5. When an animal control officer may lawfully take charge of an agricultural animal.
6. Procedures for confiscating or impounding any agricultural animal.
7. Forms, documents, and investigative techniques used by an officer dealing with agricultural animal abandonment, cruelty, or abuse.
8. Definition and preparation of an affidavit, petition, order, notice, and final order as it pertains to agricultural animal cruelty.
9. Steps to be taken by an officer to secure a hearing for custody of an agricultural animal when the owner is known and when the owner is unknown.
10. Criteria where the duty to report injury to an agricultural animal exists.
11. The role of the veterinarian and State Veterinarian's Office as an expert witness in cruelty investigations.
12. Case preparation and prosecution techniques for cruelties involving agricultural animals. Resources available.
13. Case preparation and prosecution techniques in cruelties involving companion animals. Resources available.

Animals as Evidence/Collection of Evidence/Chain of Custody

(4 hours)

Outcome:

- The ability to evaluate animals at a crime scene and determine what evidence may be found on the animals and in the environment prior to disruption of the scene.
- The ability to know how to properly document a crime scene.
- The ability to know how to maintain chain of custody and documentation for all evidence gathered.

Training Objectives:

- Given a practical exercise identify potential evidence related to an animal or the animal's environment at a crime scene.

Given an exercise,

- Identify proper procedures for maintaining chain of custody.
- Identify proper procedures for the maintaining and collecting of evidence at an animal scene, including physical evidence and photographs or video.

Criteria for Testing:

The trainee shall be tested on the following:

1. Identify potential evidence that may be found on animals or in their environment at a crime scene.
2. Identify procedures to follow when evidence is observed and collected.
3. Identify "Chain of Custody" and the implications of loss of chain of custody.
4. Identify what makes a good photo/video, identify how to maintain photographs.
5. Identify when to send animals to the diagnostic laboratory for further evidence gathering.

Lesson Plan Guide:

The lesson plan shall include the following at a minimum:

1. Assumption of control of the animal and the scene by the animal control officer.
 - a. Assess the animal for injury and potential evidence, such as:
 - i. Blood
 - ii. Hair (other than the animals)
 - iii. Fibers
 - iv. Foreign matter
 - v. Wounds.
 - b. If the animal is at a scene where the crime involves humans, advising supervising law enforcement.
 - c. Procedures for chain of custody for evidence.
 - d. Assessing an animal's environment and documentation (using sketches, photos, video, Tufts environmental scales).
 - e. Circumstances where a professional may need to be involved (veterinarian, wildlife biologist, USDA regulatory personnel).
2. Techniques used to protect evidence to prevent crime scene contamination or alteration when animals are involved.
 - a. How to identify, collect, preserve, and document all evidence and maintain chain of custody.
 - b. Universal precautions to protect animal control officers.
 - c. Use of protective gear.
 - d. Use of cameras and video, preservation of photographs and video.
3. Definition of evidence, chain of custody.
4. Definition of the transfer of evidence theory.

Case Preparation (2 hours)

Outcome:

- The ability to prepare incident/offense reports and related paperwork in order to facilitate a misdemeanor or felony prosecution related to offenses involving animals.

Training Objectives:

Given a practical exercise,

- Prepare an incident/offense report and related paperwork using descriptive sentences in a narrative style.
- Identify other documentation that should be submitted with the offense report to facilitate prosecution.

Criteria for Testing:

The trainee shall be tested on the following:

1. Incident/offense report information:
 - a. Offense
 - b. Date/location
 - c. Time
 - d. Description of details of offense
 - e. Victim(s) description
 - f. Complainant/Reporting Party information
 - g. Witness(es) information.
2. Other information to be submitted with incident/offense report:
 - a. Suspect(s), victim(s), witness(es) statements, if any
 - b. Lab reports and lab analysis should be attached, if any
 - c. Investigative or follow-up reports to be attached, if any
 - d. All documents should be typewritten or printed.
3. Prepare a complete case file that would be submitted to a Commonwealth's Attorney.
4. Review appropriate courtroom demeanor.

Lesson Plan Guide:

The lesson plan shall include the following at a minimum:

1. Documentation of offenses, to include:
 - a. Referencing offenses in the Code of Virginia and any local codes
 - b. Date/location
 - c. Time
 - d. Description of details of incident/offense
 - e. Victim(s) description(s)
 - i. Full name
 - ii. Address/phone number (include cellular, pager, fax if available)
 - iii. Date of birth
 - iv. Social security number
 - v. Employment name, address, phone number (include cellular, pager, fax, if available)
 - f. Suspect's description(s)
 - i. Full name
 - ii. Address/phone number (include cellular, pager, fax if available)
 - iii. Date of birth
 - iv. Social security number
 - v. Any prior criminal history
 - vi. Injuries defendant may have received during arrest (if any)
 - vii. Documentation of circumstances surrounding the injuries and indication if a justifiable use of force was necessary
 - g. Complainant/Reporting Party Information
 - i. Full Name
 - ii. Address/phone number
 - h. Witness(es) Information
 - i. Full Name
 - ii. Address/phone numbers
 - iii. Statements (signed)
 - i. Narrative style
 - i. Proper use of grammar
 - ii. Accurate statements of facts
 - iii. Complete and detailed representation of facts
 - iv. Impartial, clear, and concise language
 - v. Chronological order
 - vi. Past tense
 - vii. Active voice
 - j. Other information to be submitted to the Commonwealth's Attorney with the incident/offense report as part of a case file
 - i. Suspect(s), victim(s), witness(es) statements, if any
 - ii. Lab reports and lab analysis should be attached
 - iii. Investigative or follow-up report to be attached
 - iv. All documents should be typewritten or printed
2. Review appropriate courtroom demeanor.

Constitutional Law (2 hours)

Outcome:

- Apply knowledge of law to obtain information from a suspect related to violations of animal related laws while conforming to guidelines of constitutional guarantees.

Training Objective:

Given a written exercise or practical exercise to

- Identify constitutional requirements for obtaining information from a suspect.

Criteria for Testing:

The trainee shall be tested on the following in accordance with published DCJS objectives:

1. Identify constitutional issues related to the questioning of a suspect and a non-suspect.
2. Identify the relevant cases relating to interrogation.
Malloy v. Hogan
Miranda v. Arizona
Escobido v. Illinois
Massiah v. United States
3. Identify the two conditions that together trigger the requirement for the Miranda warning.
4. Explain the difference between exculpatory and inculpatory statements and the necessity for documenting both.
5. Identify the conditions by which a confession will be judged to be admissible.

Lesson Plan Guide:

The lesson plan shall include the following at a minimum and in accordance with published DCJS objectives:

1. Identify the rights that an arrested person is guaranteed by the United States Constitution.
2. Identify Constitutional issues related to detention and questioning of a suspect versus a non-suspect.
3. Identify the relevant cases relating to interrogation
 - Malloy v. Hogan
 - Miranda v. Arizona
 - Florida v. Royer
 - Massiah v. United States
4. Identify the two conditions which together trigger the requirement for the Miranda warning:
 - In custody
 - Police interrogation
5. Identify use of consent and waiver forms.
6. Explain the difference between exculpatory and inculpatory statements and the necessity for documenting both.
7. Identify the conditions by which a confession will be judged to be admissible.
8. Identify the point at which a suspect should be advised of Constitutional rights and read the entire Miranda warning.

Search and Seizure (4 hours)

Outcome:

- Conduct searches and seizures under the following conditions:
 - with and without a warrant
 - incident to hot pursuit
 - with or without consent
 - incident to arrest
 - confer with the local Commonwealth's Attorney under unusual search and seizure circumstances.

Training Objective:

Given a written exercise to:

- Identify those search and seizure situations in which the 4th amendment mandates a warrant.
- Identify search and seizure situations in which a warrantless search may be legally conducted.
- Identify situations that warrant conferring with the local Commonwealth's Attorney for guidance.
- Complete an affidavit for a search warrant
 - Identify proper authority for obtaining the warrant.
 - Identify return requirements.

Criteria for Testing:

The trainee shall be tested on the following in accordance with published DCJS objectives:

1. Identify the reason that searches generally require a warrant.
2. Identify the reason that search warrants must be obtained for crime scenes except in emergency circumstances.
3. Identify the proper authorities from which a search warrant may be obtained.
 - Judge
 - Magistrate
 - Other person with authority to issue criminal warrants in the jurisdiction of the place to be searched.

4. Complete a sample affidavit
 - a. Description of place, thing or person to be searched.
 - b. Description of things or persons to be searched for.
 - c. The offense causing the search.
 - d. Thing(s) being searched for is/are evidence of the offense.
 - e. Any other material facts that show probable cause to issue search warrant.
5. State facts and circumstances that would lead a reasonable person to believe the seizable items are located in the area to be searched.
6. Identify Code of Virginia requirements for return of search warrants.
 - a. Date of execution of warrant, signature, and time noted on warrant.
 - b. Under oath, inventory all property seized.
 - c. File in circuit court clerk's office within three days the search warrant, inventory, and affidavit.
7. Identify requirements for warrantless search of premises or property for suspect incident to hot pursuit conforming to constitutional requirements and Code of Virginia.
 - a. Define the pursuit exception to warrant requirements.
 - b. Identify the circumstances that justify hot pursuit.
 - c. Define the scope of a search incident to hot pursuit.

Lesson Plan Guide:

The lesson plan shall include the following at a minimum and in accordance with published DCJS objectives:

1. Unless an exception is identified, searches require a warrant if a reasonable expectation of privacy exists.
2. Search warrants must be obtained from crime scenes except in emergency circumstances (suspect is possibly on premises), on public property, or consent is given. Searches require a warrant if a reasonable expectation of privacy exists.
3. Identify the proper authorities from which a search warrant may be obtained according to §19.2-52:
 - a. Judge
 - b. Magistrate
 - c. Other person with authority to issue criminal warrants in the jurisdiction of the place to be searched.
4. Complete a sample affidavit according to §19.2-54 covering:
 - a. Description of place, thing or person to be searched
 - b. Description of things or persons to be searched for
 - c. The offense causing the search
 - d. Things(s) being searched for is/are evidence of the offense
 - e. Any other material facts that show probable cause to issue search warrant
5. State facts and circumstances that would lead a reasonable person to believe the seizable items are located in the area to be searched.
6. Return search warrant conforming to Code of Virginia §19.2-57 requirements:
 - a. Date of execution of warrant, signature, and time noted on warrant
 - b. Under oath, inventory of property seized
 - c. File in circuit court clerk's office within three days the search, inventory, and affidavit.
7. Identify requirements for warrantless search of premises or property for suspect incident to hot pursuit conforming to constitutional requirements and Code of Virginia §19.2-59.
 - a. Define the hot pursuit exception to warrant requirements.
 - b. Identify the circumstances that justify hot pursuit.
 - c. Define the scope of a search incident to hot pursuit.
8. Case references:
 - US v. Santana
 - Warden v. Hayden
 - Terry v. Ohio

California v. Hodari D.
Michigan v. Chesternut
Carroll v. United States
California v. Acevedo
Maryland v. Buie
New York v. Belton

Case references related to consent searches:

Florida v. Royer
Illinois v. Rodriquez

Juvenile Law (1 hour)

Outcome:

- The ability to take juvenile offenders into custody.
- The ability to conduct a conference with parent(s) and juvenile(s) to obtain or provide information.

Training Objective:

Given a written exercise to

- Identify constitutional and Code of Virginia requirements for taking juvenile offenders into custody.
- Identify factors to consider when notifying parent/guardian of a juvenile that is a suspect, victim, or witness of a crime.

Criteria for Testing:

The trainee shall be tested on the following in accordance with published DCJS Objectives 2.6 and 3.2:

1. Define undisciplined juvenile and runaway with Code citations
2. Identify the only instances when a juvenile may be taken into immediate custody according to Code.
3. Identify the two instances in which a warrant may be issued for a juvenile by a magistrate.
4. Identify the procedures to be taken after a juvenile has been placed in custody.
5. Identify the requirements for the separation of juveniles from other prisoners.
6. Identify the requirement of advising a juvenile of his/her constitutional rights when conducting a custodial interrogation.
7. Identification of factors relating to communication skills that promote non-aggressive interaction.

Lesson Plan Guide:

The lesson plan shall include the following at a minimum and in accordance with published DCJS objectives:

1. Define undisciplined juvenile and runaway with Code citations.
2. The only instance when a juvenile may be taken into immediate custody.
3. The two instances in which a warrant may be issued for a juvenile by a magistrate
4. The procedures to be taken after a juvenile has been placed in custody.
5. The requirements for the separation of juveniles from other prisoners.
6. The requirement for advising a juvenile of his/her constitutional rights when conducting a custodial interrogation.
7. Obtain information relating to misdemeanors or felonies (juveniles may be victim or suspect).
8. Provide information relating to misdemeanors and felonies (juveniles may be victim or suspect).
9. Use communication skills that promote non-aggressive interaction.

Use of Force (1 hour)

Outcome:

- Identify the necessary and appropriate use of force.
- Identify techniques for using an impact weapon.

Training Objectives:

Given a written exercise to:

- Identify the factors that affect the use of reasonable and necessary force.
- Identify the factors that affect the officer's decision to use deadly force.
- Identify and demonstrate techniques for using an impact weapon or chemical weapon to control a person or an animal.

Criteria for Testing:

The trainee shall be tested on the following in accordance with published DCJS Objectives 4.1 and 4.2:

1. Factors affecting the use of force.
2. Factors affecting the use of deadly force.
3. General considerations for use of force.
4. Identifying primary, secondary and lethal target areas of a person or animal.
5. Demonstrating offensive and defensive stances toward (facing) a person.
6. Demonstrating of the proper verbalization and striking techniques for primary, secondary, and the non-lethal target areas of a person or animal.
7. Description of types of chemical agents and aerosol sprays used to control a person or animal and the method of deployment.
8. Identifying proper application of chemical agents and aerosol sprays.
9. Identifying of short term and long term side effects on persons or animals sprayed with chemical or aerosol sprays.
10. Description of first aid or aftercare to use when contaminated with chemical agents or aerosol sprays.
11. Description of methods of restraint and transportation of person or animal sprayed with chemical agents or aerosol sprays.

Lesson Plan Guide:

The lesson plan shall include the following at a minimum and in accordance with published DCJS objectives:

1. Key elements for appropriate response to situations when a violent reaction is foreseen.
2. The elements of command presence.
3. Provoking verbal and nonverbal factors.
4. Proper verbalization
5. Application of appropriate restraints.
6. Primary, secondary and lethal target areas of a person or animal.
7. Proper verbalization and striking techniques
8. Identification, proper use, and after care of chemical agents and aerosol sprays.
9. Methods of restraints or transportation of person or animal sprayed with chemical agent or aerosol agent.

Civil Liability (2 hours)

Outcome:

- Demonstrate knowledge of general liability attached to performance of law enforcement duties related to law enforcement vehicle operations.
- Demonstrate knowledge of civil liability attached to performance of law enforcement duties.

Training Objective:

Given a written exercise to:

- Identify general liability related to performance of law enforcement duties and use of law enforcement vehicles.

Criteria for Testing:

The trainee shall be tested on the following in accordance with published DCJS Objectives 2.43, 2.45 and 2.46:

12. Identify Virginia Sovereign Immunity and relevant federal civil rights law.
13. Identify general liability relating to performance of law enforcement duties.
14. General liability related to law enforcement vehicle operations.

Lesson Plan Guide:

The lesson plan shall include the following at a minimum and in accordance with published DCJS objectives:

1. Definition of false arrest, false imprisonment, discretionary arrest.
2. Circumstances related to false arrest and discretionary arrest.
3. General liability issues related to operation of law enforcement vehicle including factors to be considered when driving, common hazards associated with driving and agency specific policy.

Reports and Forms (2 hours)

Outcome:

- Prepare required reports.

Training Objective:

Given a practical exercise in

- Preparing a report using descriptive sentences in narrative style.
- Preparing required forms.

Criteria for Testing:

The trainee shall be tested on the following in accordance with published DCJS Objectives 3.6, 3.18 and 3.19.

1. Subject information and description.
2. Circumstances surrounding situation.

Lesson Plan Guide:

The lesson plan shall include the following at a minimum and in accordance with published DCJS objectives:

1. Basic data such as name, address, telephone number, etc.
2. Proper use of grammar.
3. Accurate statement of facts
4. Complete and detail representation of facts.
5. Impartial, clear, and concise language.

Conflict Resolution and Officer Safety (4 hours)

Outcome:

- Demonstrate conflict resolution skills to maintain calm and prevent a situation from becoming worse.

Training Objective:

Given a written exercise in:

- Defining negotiation, mediation, and arbitration and identify the steps of each conflict management techniques.

Given a practical exercise in:

- Negotiating, mediating or arbitrating a conflict or crisis situation.

Criteria for Testing:

The trainee shall be tested on the following in accordance with published DCJS Objective 3.13.

1. Definition of negotiation, mediation, and arbitration.
2. Steps involved in each type of conflict management technique.
3. Evaluation of conflict or crisis scene.
4. Maintaining officer safety precautions.
5. Negotiating, mediating or arbitrating the conflict or crises situation.

Lesson Plan Guide:

The lesson plan shall include the following at a minimum and in accordance with published DCJS Objectives:

1. Definition and methods of negotiation, mediation, and arbitration.
2. Conflict management techniques.
3. Methods of evaluating the conflict or crises scene.
4. Methods of maintaining officer safety.

Landlord/Tenant Issues (2 hours)

Outcome:

- The ability to identify legal documents and situations to determine the appropriate law enforcement response.

Training Objective:

Given written or practical exercise to

- Identify the appropriate court and legal documents and enforcement response.

Criteria for Testing:

The trainee shall be tested on the following in accordance with published DCJS Objective 2.6:

1. Landlord/tenant documents
2. Restraining orders
3. Nuisance declarations
4. Compensation and disposition orders
5. Applicable laws relating to the situation

Lesson Plan Guide:

The lesson plan shall include the following at a minimum and in accordance with DCJS objectives:

1. Identify appropriate related documents.
2. Identify landlord/tenant documents.
3. Identify history paperwork.
4. Identify restraining orders.
5. Identify civil compensation.

Public Education on Animals Issues (1 hour)

Outcome:

- The ability to counsel the public on treatment of animals.

Training Objective:

Given a practical exercise in the

- Ability to verbally communicate with a variety of members of the public on the proper care of animals and laws relating to the protection of animals.

Criteria for Testing:

The trainee shall be tested on the following in accordance with published DCJS Objectives 3.3 and 3.8:

1. Preparation of brief presentation.
2. Use of voice projection and eye contact during presentation.
3. The ability to adjust communication skills to identify with audience.

Lesson Plan Guide:

The lesson plan shall include the following at a minimum and in accordance with DCJS objectives:

1. Proper techniques in communicating and interacting with various age groups (children/adults).
2. Ways to respond to questions with age appropriate answers.

Legal Research and Sources (1 hour)

Outcome:

- The ability to prepare an official document by researching policy or law.

Training Objective:

Given a practical exercise:

- Depicting a situation in which research on applicable laws would apply.

Criteria for Testing:

The trainee shall be tested on the following in accordance with published DCJS Objective 3.7:

1. Applicable legal research.
2. Evaluation of circumstances surrounding the situation to determine applicable laws.

Lesson Plan Guide:

The lesson plan shall include the following at a minimum and in accordance with published DCJS Objective 3.7:

1. Basic data
2. Proper use of grammar
3. Accurate statement of facts
4. Complete and detailed representation of facts
5. Impartial, clear and concise language
6. Appropriate laws that would apply to situation

Recognition of Child Abuse (4 hours)

Outcome:

- The ability to recognize signs of child abuse, conduct preliminary, follow-up or continuing investigations, and apply appropriate law enforcement response.

Training Objective:

Given a written exercise to:

- Identify the elements of a crime related to child abuse or child offenses.
- Identify the duties of the responding law enforcement officer.
- Define the meaning of emergency protective orders, preliminary protective orders, and permanent protective orders.
- Identify the correct procedure for serving the appropriate legal papers.

Given a practical exercise to:

- Identify appropriate procedures for responding and conducting preliminary, follow-up, or continuing investigations of disturbances involving children, child offenses or child abuse.

Criteria for Testing:

The trainee shall be tested on the following in accordance with published DCJS Objectives 2.29, 4.13 and 5.6:

1. Definition of child abuse, child related offenses, and family or household member.
2. Identify potential warning signs of child abuse and neglect.
3. Definition of appropriate law enforcement response.
4. Identify appropriate Code of Virginia requirements for reporting child abuse or neglect.
5. Definition of the appropriate legal papers.
6. Identify people who may provide relevant information.

Lesson Plan Guide:

The lesson plan shall include the following at a minimum and in accordance with DCJS objectives:

1. Definition of family disturbances, child offenses, child abuse, family or household member.
2. Identify potential warning signs of child abuse or neglect
3. Identify appropriate Code of Virginia requirements for reporting suspected child abuse or neglect.
4. Identify appropriate law enforcement response such as three duties of first responding officer for investigating cases of child abuse or neglect.
5. Definition and correct procedures for service of Emergency Protective Order, Preliminary Protective Order, Permanent Protective Order.
6. Identify people who may provide relevant information.
7. Identify language or emotional ability of victim.
8. Identify special circumstances and assistance needed to interview an abused child or family member.