**Governor’s Agriculture and Forestry Industries Development Fund –**

**Infrastructure Grant Program**

**(AFID Infrastructure Program)**

**Grant Application**

1. **Overview**

|  |
| --- |
| Project Title: |
| Applicant Jurisdiction: | Other localities (for multijurisdictional applications only): |
| Project Start Date: | Anticipated End Date: |
| Requested Amount: |
| Primary Contact Information |
| Name: |
| Title: |
| Organization: |
| Telephone: |
| Email Address: |
| Mailing Address: |
| City, State, Zip: |

1. **Project Description**

Please provide a narrative demonstrating a clear need, a proposed solution, and an explanation of how grant funding will support agriculture and/or forestry industries.

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

1. **Eligibility**

Please briefly describe how your project meets one or more of the following eligible project types:

* Processing facilities that are primarily locally owned, including commercial kitchens, packaging and labeling facilities, animal slaughtering facilities, or other facilities, and that are primarily utilized for the processing of meats, dairy products, produce, or other products
* Farmers’ markets
* Food hubs and other agricultural aggregation facilities

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. **Match Requirement**

Please indicate if your project qualifies for a reduced match requirement as described in the Program Guidelines:

|  |
| --- |
| 1. Is the project located in an economically-distressed locality

Yes: ☐ No: ☐ |
| 1. Is the project a shared-use facility serving multiple small-scale agricultural producers?

Yes: ☐ No: ☐ |

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. **Budget and Budget Narrative**

Please use the attached budget form to show total project costs. Provide a budget narrative below; outline specifics on the proposed use of funding and explain the details about the personnel and expenses that are itemized in the budget.

1. **Work Plan**

|  |  |  |
| --- | --- | --- |
| **Project Activity** | **Who** | **Timeline (Month / Year)** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

1. **Metrics and Outcomes**

Please describe what success would mean for the project and how that success will be measured.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. **Letters of Support/Attachments**

Please attach the following documentation:

* Letter for the chief administrative officer of applicant political subdivision(s) expressing support and how they will assist
* Letters of support from the agricultural industry, forestry industry, and/or other affected constituents

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Email the completed application to:**

Genette Harris

Office of Agriculture and Forestry Development

genette.harris@vdacs.virginia.gov

**Or submit by mail to:**

Genette Harris

Office of Agriculture and Forestry Development

Virginia Department of Agriculture & Consumer Services

102 Governor Street

Richmond, VA 23219