

COMMONWEALTH OF VIRGINIA

Department of Agriculture and Consumer Services

Division of Animal and Food Industry Services
Office of Veterinary Services
102 Governor Street, Richmond, Virginia 23219

102 Governor Street, Richmond, Virginia 2321 Phone: 804-692-4001 Fax: 804-371-2380 <u>animalcare@vdacs.virginia.gov</u>



2024 Animal Control Officer Status Report Form

§ 3.2-6555 of the Code of Virginia states that every locality employing an animal control officer shall submit to the State Veterinarian information concerning the employment and training status of the animal control officers employed by the locality.

All Animal Control Officers and Deputy Animal Control Officers employed during the period of July 1, 2023 through June 30, 2024 should complete this form and submit it no later than July 31, 2024.

LOCALITY	Name of LOCALITY											County City Town		
	Statutory AC Legal Name		□No	Delia			•	st: Conserv	ator c	of the	e Peace			
		ement officer? Employment	☐ Yes, Police (LEO Rank: ☐ Yes, Sheriff (LEO Rank: Start Date: End Da					Date: [☐ Check) Check if still		
ANIMAL	as an ACO f Physical Office	or this Locality	M:	D:	Y:		M: Postal Tailing	D:	Y:		presentl	employed		
CONTROL OFFICER	Address: Office Phone	:				Ac	ldress: Direct P	hone:						
(ACO)	Statutory AC	D Direct Email A	ddress:			,								
(Per § 3.2-6555 of the Code of Virginia, the governing body of each	ACO BASIC TRAINING Name of Training Academy: Date of Com								of Compl	etion: Y:				
county or city shall, or each town may, employ an officer	APPROVED Additional Training in Animal Control and Protection													
to be known as the animal control officer. The governing body	Reknown as the Old Course Day Com					of	•	Traini				Number of Hours		
may also employ one or more deputy														
animal control officers to assist the animal control officer														
in the performance of his duties.)														
	Imme	Under V	Inder Which the Statutory Animal Control Officer is Employed:											
		Name:				First Last								
		Title:			I									
	Mailing					Phone								
	Address:				Em	Fax: Email Address:								

Duplicate this page as needed to list any Statutory Animal Control Officer that ended employment during this reporting period.

2024 Animal Control Officer Status Report Form, Continued

		i											
	Deputy ACO								ļ				
DEPUTY	Legal Name:	First:				Last:							
	J	FIISL.	П No	□ No □ Yes, Special Conservator of the Peace									
ANIMAL	Is this Deputy AC		☐ Yes, P	olice	(LEO R	Vator or tri	1 lor or the reace						
CONTROL	law enforcemen	t officer?	☐ Yes, S		(LEO R		, , , , , , , , , , , , , , , , , , ,						
OFFICER	Dates of Emplo	ovment		Start Date:				☐ Check if still					
(Deputy ACO)	as an ACO for th		D: Y	:	End Date: M: D:	Y:	presently employed						
(Deputy /100)	Office Phone:				Ext./Di	rect Phone:							
(Per § 3.2-6555 of the	Deputy ACO Direc	t Email Ad	lress:										
Code of Virginia, the governing body of each		DEPUTY	ANIMAL C	ONTRO	L OFFIC	ER TRAINING	RECORD						
county or city shall, or	ACO BASIC TRA	AINING	Name of T	raining	Academy	<i>/</i> :	Date of	f Completio	n:				
each town may, employ an officer	Course Compl						M:	D: Y:					
to be known as the	APPROVED Additional Training in Animal Control and Protection												
animal control officer.	completed during the time period of: July 1, 2023 - June 30, 2024												
The governing body may also employ	Name of Course Cor					Trai	ning Provid	g Provider					
one or more deputy animal control officers					pietion			of Hours					
to assist the													
animal control officer													
in the performance													
of his duties.)													
	Deputy ACO												
DEPUTY	Legal Name:	First:				Last:							
ANIMAL			□No		□ Yes,	Special Conser	vator of the	Peace					
	Is this Deputy AC		☐ Yes, P	olice	(LEO Rank:								
CONTROL	law enforcement officer?)				
OFFICER	Dates of Emplo	•	Start Da	te:		End Date:		☐ Check i	f still				
(Deputy ACO)	as an ACO for th	is Locality	M:	D: Y	:	M: D:	Y:	presently	employed				
,	Office Phone: Fxt /Direct Phone:												

(Per § 3.2-6555 of the Code of Virginia, the governing body of each county or city shall, or each town may, employ an officer to be known as the animal control officer. The governing body may also employ one or more deputy animal control officers to assist the animal control officer in the performance of his duties.)

Is this Deputy ACO a sworn law enforcement officer?		□ No		☐ Yes, Special Conservator of the Peace									
		☐ Yes, Police (LEO Rank:)	
		☐ Yes, 5	☐ Yes, Sheriff (LEO Rank:)					
Dates of Em	ployment	Start Da	ate:	-	End Date:			☐ Check i			neck if	still	
as an ACO for	as an ACO for this Locality		D: Y	Y:	M: D		Y:			presently e		employed	
Office Phone:				Ext./Di	Ext./Direct Phone:								
Deputy ACO Dir	ress:												
	L CONTROL OFFICER TRAINING RECORD												
ACO BASIC TRAINING		Name of Training Academy:						Date of Completion:					
Course Completion:								M: D: Y:					
	Training in Animal Control and Protection												
completed during the time period of: July 1, 2023 - June 30, 2024													
Name of Course		_	ate of Training I			g Provider			Number of Hours				

Duplicate this page as needed to list all Deputy Animal Control Officers employed during this reporting period.

2024 Animal Control Officer Status Report Form, Continued

LOCAL GOVERNMENT DEPARTMENT/OFFICE
ADMINISTERING THE ANIMAL CONTROL OFFICER POSITION
☐ County Administration ☐ City Management ☐ Town Management
☐ Police Department ☐ Sheriff's Office
Section §3.2-6556 of the Code of Virginia states that any animal control officer hired between July 1, 1998 and July 1, 2017 must have completed a basic training course within two years of their date of employment, and any animal control officer hired after July 1, 2017 must have completed a basic training course within one year of their date of employment or within two years if the officer is attending a law enforcement academy. After the basic training course has been completed, officers must complete a minimum of 15 hours of approved additional training in animal control and protection every three years. Training must be approved by the State Veterinarian's Office. Basic training exemptions may be granted by the State Veterinarian based on previous training. Failure to complete all required training shall result in removal from office.
If this locality is a COUNTY , please list the name of any <u>TOWN</u> within this county that independently employs a TOWN animal control officer:
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Completed forms may be submitted by mail, fax, or email. **KEEP A COPY OF THIS COMPLETED DOCUMENT FOR YOUR RECORDS**