



# Animal Custody Record Summary Report

## Definitions of Report Fields

### Animal Intake Policy Document Upload

This is the policy your agency uses to make decisions about animal intake. It may include the types of animals typically within the custody of your agency, those of which your agency does not take custody, and/or the policies utilized to make those decisions.

### Species Type

#### Companion animal

Includes domestic or feral dogs, domestic or feral cats, nonhuman primates, guinea pigs, hamsters, rabbits not raised for food or fiber, exotic animals, reptiles, and exotic or native birds.

#### Livestock animal

Includes horses, cows, sheep, pigs, goats, llamas, domesticated cervidae animals, ostriches and emus, farmed fish, and rabbits or hares raised for human food or fiber.

#### Poultry

Includes all domestic fowl and game birds raised in captivity.

More Information: [Va. Code § 3.2-6500](#)

### Reason for Custody

#### Column A. On Hand January 1

Animals not disposed by the close of the previous year and still in custody at the beginning of the reporting year.

#### Column B. Stray or Abandoned

Animals found running at large, dumped at the agency's facility or another location, or otherwise separated from the rightful owner, whereby an owner cannot be identified and the animal's status is unknown.

#### Column C. Seized

Animals which were lawfully seized from an owner or property according to [Va. Code § 3.2-6569](#).

#### Column D. Bite Case Quarantine

Animals confined for the purposes of satisfying a rabies quarantine related to a bite case, wherein the animal is confined at the agency facility or a foster home. *(Does NOT include quarantine at the owner's home.)*

#### Column E. Surrendered by Owner

Animals lawfully surrendered by the rightful owner. *(Includes animals returned by adopter.)*

#### Column F. Received from Another Virginia Releasing Agency

Animals received as a transfer from a releasing agency operating within Virginia. *(Does NOT include transfers from a contracted Animal Control field office.)*

#### Column G. Received from an Out-of-State Releasing Agency

Animals received as a transfer from a releasing agency operating outside of Virginia.

#### Column H. Other

Animals received in a manner that is not consistent with any of the previous categories.

### Method of Disposition

#### Column I. Reclaimed by Owner

All stray, quarantined, or seized animals that were returned to their rightful owners.

#### Column J. Adopted

All animals adopted to a new owner.

#### Column K. Transferred to Another Virginia Releasing Agency

Animals transferred to a releasing agency operating within Virginia. *(Does NOT include transfers from your contracted Animal Control field office.)*

#### Column L. Transferred to Out-of-State Releasing Agency

Animals transferred to a releasing agency operating outside of Virginia.

#### Column M. Died While in Custody

Animals that died while in custody of the agency, regardless of the reason or physical location where the death occurred. *(Does NOT include animals euthanized or dead on arrival.)*

#### Column N. Euthanized

Animals euthanized while in custody of the agency, regardless of the reason or physical location where the euthanasia was performed.

#### Column O. Other

Animals that were disposed in a manner that is not consistent with any of the previous categories.

#### Column P. On Hand December 31

Animals not disposed by the end of the reporting year and still in custody at the beginning of the following year.

For additional resources, including a detailed system walk-through, visit:  
<http://www.vdacs.virginia.gov/animals-animal-custody-record-reports.shtml>

Questions? Contact [animalcare@vdacs.virginia.gov](mailto:animalcare@vdacs.virginia.gov) or 804-692-4001.

