

Application for AFID Planning Grant

I. Overview

Project Title: _____

Applicant Jurisdiction: _____

Other Localities (for multijurisdictional applications only): _____

Start Date: _____ Anticipated End Date: _____

Requested Amount: _____

(Not to exceed \$20,000 for an individual locality or \$35,000 for multi-jurisdictional applications)

Primary Contact:

Name: _____

Title: _____

Organization: _____

Telephone: _____

Email Address: _____

Mailing Address: _____

City, State, Zip: _____

II. Abstract (Not to exceed 200 words)

III. Project Description (Not to exceed 2 pages)

A project description clearly stating the need for the project, goals and objectives and how they will be achieved, and how project results will be measured.

IV. Board/Committee/Working Group

Describe the composition of the board/committee/working group, how they participate in the development and delivery of the project, their relevant expertise, and the support they have from local government and the agricultural and/or forestland community in the locality.

V. Work Plan

Project Activity	Who	Timeline (Month / Year)

VI. Budget and Budget Narrative

Please use the attached budget form to show total project costs, the amount and proposed allocation of grant funds requested from the AFID Planning Grant program, and all sources and amounts of matching funds, which must be equal to or exceed the requested grant.

In the budget narrative, please include specifics on the proposed use of funding, including details on project personnel and an itemized list of project expenses (may be included on the budget form).

VII. Attachments

Please attach the following documentation:

- Letter for the chief administrative officer of applicant locality(ies) expressing support and how they will assist
- Letters of support from the agricultural and/or forestry industry
- Letters of support from other affected constituents
- Other documents (studies, articles, brochures, etc.) referenced in the application or that the applicant wishes to be considered as part of the application