

OFFICE OF PESTICIDE SERVICES

PO Box 526 • Richmond, VA 23218

Phone: (804) 371-0152 • Fax: (804) 786-9149 • www.vdacs.virginia.gov**COMMERCIAL PESTICIDE APPLICATOR
CERTIFICATION APPLICATION****(Do not use this form for certification renewal or retesting)****CA-A**

In accordance with the Virginia Pesticide Control Act, and regulations adopted thereunder, application is hereby made for Certification as a Commercial Applicator in Virginia. (SEE PAGE 2 FOR REQUIREMENTS AND INSTRUCTIONS)

The **non-refundable** application fee is **\$100.00**. Please make check payable to: **Treasurer of Virginia**.

Mail application and check to the above address. **Federal, State, and Local government employees are exempt from the fee. All certificates must be renewed by June 30th of the year provided on the certificate.**

CERTIFICATE CLASS DESIRED (Please check only one of the following four classes of certification listed below):

☐ COMMERCIAL FOR-HIRE (C)☐ GOVERNMENT EMPLOYEE (G)☐ NOT-FOR-HIRE COMMERCIAL (N)☐ INACTIVE (Not Currently Employed) (I)

Please type or print the following information:

EMAIL ADDRESS _____

SOCIAL SECURITY # (**REQUIRED**): _____ - _____ - _____ HOME PHONE # _____NAME OF APPLICANT: _____ (Last) _____ (First) _____ (M. I.) **DOB:** ____ / ____ / ____ MM / DD / YYYY

MAILING ADDRESS: _____ (Street or RFD) COUNTY: _____

CITY: _____ STATE: _____ ZIP CODE: _____

EMPLOYED BY (Company or agency you work for): _____

VA PESTICIDE BUSINESS LICENSE #: _____ BUSINESS PHONE #: _____

BUSINESS ADDRESS: _____ (Street or RFD) COUNTY: _____

CITY: _____ STATE: _____ ZIP CODE: _____

Please check **all** of the appropriate qualifications below by which you are eligible to apply for a Commercial Pesticide Applicator Certification:

☐ Currently hold a valid **Virginia Registered Technician Certificate** and have worked in Virginia as a Certified Registered Technician for at least one year. **Please print your certificate #:** _____

☐ Have at least one year of experience as a certified or non-certified applicator in a pesticide related field.

☐ Have at least one year of formal education and/or training in a pesticide related field.

If you have not held a Registered Technician certificate for at least one year, please give a brief explanation including specific dates/timelines, training, and/or education related to pesticides below, or on an attached (signed and dated) sheet of paper:

I request to be examined for the **core exam**** and the following category exams (please refer to the description of certification categories listed on page 3. You **MUST** select at least one category **in addition** to the core exam**):

CATEGORY NO.	CATEGORY TITLE	CATEGORY NO.	CATEGORY TITLE
(1) _____	_____	(3) _____	_____
(2) _____	_____	(4) _____	_____

** **NOTE:** The core exam is not required for individuals requiring certification in category 5B - Marine Antifoulant Paints. **

I certify by signing below that I am the person applying for certification and that I meet the eligibility requirements for commercial certification. I further certify that I have been trained in the specific skills necessary to properly apply pesticides in the performance of my job, and I agree to abide by all laws and regulations governing pesticide usage in Virginia. In addition, I certify that I am over the age of 18, and eligible for pesticide certification in the Commonwealth of Virginia.

Signature of Applicant: _____

Date: _____

FOR DEPARTMENT USE ONLY:

Certificate No.: _____

Date Issued: _____

Keyed By: _____

APPLICATION FEE: \$100.00

VDACS ACCT. 756-09-02656

VDACS-07211

05/19

(SEE PAGES 2 AND 3 FOR REQUIREMENTS, INSTRUCTIONS AND CATEGORIES)

ELIGIBILITY REQUIREMENTS FOR COMMERCIAL APPLICATOR CERTIFICATION

Prior to applying for **Commercial Applicator (CCA)** certification, a prospective applicant must first complete Pesticide Control Board-approved training. Board-approved training consists of, at a minimum, self-study and review of all the material contained in the most current edition of the Virginia Pesticide Applicator Certification Training CORE Manual, and at least one other category-specific manual related to the specific type of work to be performed. These manuals may be obtained for a nominal fee from the Virginia Tech Pesticide Programs website at www.vtpp.org or www.vapesticidemanuals.com (use Internet Explorer).

In order to be eligible to make application for Commercial Applicator certification, **you must first meet at least one of the following requirements:**

1. Must currently hold a valid Virginia Registered Technician (RT) certification, AND must have worked as a Virginia certified Registered Technician for **at least one year**; OR;
2. Must have **at least one year** of education, training, or experience in a pesticide-related field which provides at least the equivalent practical knowledge of proper pesticide use required of a Registered Technician.

All Commercial Applicators (with the exception of not-for-hire commercial applicators and government employees) must either obtain, or work for a firm that has obtained, a **Virginia Pesticide Business License** issued by the Virginia Department of Agriculture & Consumer Services.

INSTRUCTIONS FOR COMPLETING APPLICATION (A) FOR COMMERCIAL APPLICATOR CERTIFICATION

1. **This application is only intended for first-time applicants. If you have previously applied for Commercial Applicator Certification, please use Commercial Applicator Form B.**
2. Return completed application with \$100.00 payment (Government employees are fee-exempt). If you meet the above requirements, you will be sent a Notice of Authorization (LOA) to take the certification exams. **You may not be permitted to test without supplying your Notice of Authorization at the time of testing.**
3. Within 90 days of the date of the Notice of Authorization, report to an approved testing location to take the written exams. Computerized exams at the DMV Customer Service Centers are scored as you are taking them, and you will be notified of your score as you complete each exam. Written exams taken at VDACS testing centers will be sent to the Office of Pesticide Services in Richmond to be scored.
4. Each Notice of Authorization is valid for only **one** testing session. Retakes are not permitted without re-applying to test. If you fail your exam(s), or your Authorization expires and you have not tested, you must re-apply to test using the **Commercial Applicator Form B**.
5. **To be considered certified (CCA), you must pass a minimum of the core exam and at least one category exam.** Failure of one or both exams will require you to retest to obtain your certification. If you pass the Core and one or more category examinations, the Office of Pesticide Services (OPS) will notify you, and send you your certificate, generally within 10 working days. If you take and pass your exam(s) at one of the DMV Customer Service Centers, you will be issued a temporary certificate good for seven days. Your permanent certificate will be mailed to you by OPS within seven days.
6. Once you have obtained your certification, you are responsible for maintaining an active certificate through **recertification training** and **renewing** your certificate biennially. Your expiration **AND** recertification deadlines will be displayed on your certificate. It is your responsibility to notify OPS of any mailing address or employer changes to ensure you receive updates on when to recertify and renew. Should your certificate expire for any reason, you will be required to re-take all examinations needed to reinstate your certificate.

If you have further questions or need additional help, call our office at (804) 371-0152 or email susan.odom@vdacs.virginia.gov.

COMMERCIAL PESTICIDE APPLICATOR CATEGORIES

<u>Category Number</u>	<u>Category Title</u>
1-A	Agricultural Plant Pest Control
1-B	Agricultural Animal Pest Control
1-C	Fumigation of Soil and Agricultural Products
1-D	Agricultural Chemigation
2	Forest Pest Control
3-A	Ornamental Pest Control
3-B	Turf Pest Control
4	Seed Treatment **
5-A	Aquatic Pest Control - General
5-B	Marine Antifoulant Paints
6	Right-Of-Way Pest Control
7-A	General Pest Control (Including Food Processing) **
7-B	Wood Destroying Pest Control**
7-C	Fumigation (non-agricultural)
7-D	Vertebrate Pest Control (excluding structural invaders) **
7-E	Sewer Root Pest Control
8	Public Health Pest Control
9	Regulatory Pest Control
10	Demonstration and Research Pest Control
11	Aerial Pesticide Application
12	Wood Preservation and Wood Products Treatment
**	excluding fumigation

Definitions:

Commercial applicator means any applicator who has completed the requirements as determined by the board, including appropriate training and time in service, to apply for a certification, and who uses or supervises the use of any pesticide for any purpose or on any property other than as provided in the definition of private applicator.

Commercial applicator not for hire means any commercial applicator who uses or supervises the use of pesticides as part of his job duties only on property owned or leased by him or his employer. This definition shall also apply to governmental employees who use or supervise the use of pesticides, whether on property owned or leased by them or their employers or not, in the performance of their official duties.

Renewal is required biennially by June 30th of the year indicated on your certificate. This is accomplished by submitting a commercial renewal application before the expiration date listed on the applicator's certificate.

Recertification is also required biennially. This is accomplished by attendance at a Virginia approved recertification course for each category you wish to maintain, or by re-testing in lieu of attending training courses. You are required to take at least one course in a two year period, but can take enough courses to obtain four years of credit.

Virginia Pesticide Applicator Training Manuals

Virginia Cooperative Extension



Virginia pesticide applicator training manuals are approved by the Virginia Department of Agriculture and Consumer Services, Office of Pesticide Services, to train applicators seeking certification to apply all pesticides as a commercial applicator, registered technician, or private applicator under authority of the Virginia Pesticide Control Act. Before taking any certification exam, you should study the manual appropriate for that category.

Go to the VTPP website (<http://www.vtpp.org>) for current prices and publication dates.

Manual List

Core Manual – Applying Pesticides Correctly

Pub. 456-210. For exam preparation for commercial applicators (for-hire and not-for-hire core exam) except 5B, private applicators (farmers and others using restricted-use pesticides on their own or leased agricultural lands), and registered technicians in all categories.

1A - Agricultural Pest Control - Plant

Pub. 456-214. For commercial applicators using pesticides in the production of agricultural crops, on grasslands, and noncrop agricultural land.

1B - Agricultural Pest Control - Animal

Pub. 456-215. For commercial applicators using pesticides on agricultural animals, and places on or in which such animals are confined, for control of pests directly affecting such animals.

1C - Fumigation of Soil & Agricultural Products

Pub. 456-212. For commercial applicators using pesticides for soil fumigation in the production of agricultural commodities and/or fumigation of agricultural products.

1D - Agricultural Chemigation

Pub. 456-213. For commercial applicators applying pesticides through an irrigation system.

2 - Forest Pest Control

Pub. 456-216. For commercial applicators using pesticides in forests, forest nurseries, and seed orchards.

3A - Ornamental Pest Control

Pub. 456-223. For commercial applicators using pesticides to maintain ornamental plants – trees, shrubs, and herbaceous foliage or flowering plants (other than ornamental turf) in landscapes (interiorscapes or landscapes).

3B - Turf Pest Control

Pub. 456-217. For commercial applicators using pesticides to maintain ornamental turf in sites such as on golf courses, residential lawns, parks, and cemeteries.

4 - Seed Treatment

Pub. 456-218. For commercial applicators applying pesticides to seeds.

5A - Aquatic Pest Control

Pub. 456-219. For commercial applicators using pesticides in or on standing or running waters for the express purpose of controlling pests, excluding those applicators engaged in activities relating to public health.

5B - Marine Antifoulant Paints

Pub. 456-231. For commercial applicators using marine antifoulant paints containing tributyltin or other restricted-use pesticides. Persons wishing to become certified in this subcategory are exempt from the core examination for commercial applicators.

6 - Right-of-Way Pest Control

Pub. 456-220. For commercial applicators using pesticides in the maintenance of public rights-of-way such as roads, electric power lines, telephone lines, pipelines, and railways; and in the maintenance of fence lines, structural perimeters, and other similar areas.

7A - General Pest Control (including food processing)

Pub. 456-221. For commercial applicators using pesticides to control household pests, including pests that infest structures, stored products, and residential food preparation areas, and pests that infest or contaminate food at any stage of processing in food processing facilities. This includes treatment of food processing areas and control of vertebrate structural invaders. This category does not include control of wood-destroying pests or the use of fumigants.

7B – Mgmt. of Wood-Destroying Organisms

Pub. 456-222. For commercial applicators using pesticides other than fumigants to control organisms that destroy structures made of or containing wood. (Includes a 2pp ID chart.)

7C - Fumigation (Nonagricultural)

Pub. 456-224. For commercial applicators using fumigant pesticides to control pests in structures and items other than soils and raw agricultural commodities.

7D - Vertebrate P.C. (excluding structural invaders)

Pub. 456-232. For commercial applicators using pesticides to control vertebrate pests outside of human dwellings or other structures.

7E - Sewer Root Control

Pub. 456-229. For commercial applicators using pesticides, including those containing metam-sodium (a restricted-use pesticide), to control roots in sewer lines.

8 - Public Health Pest Control

Pub. 456-225. For commercial applicators using pesticides to manage or control pests of medical significance that pose a risk to public health. Federal, state, and local employees involved in public health pest control are included in this category.

9 - Regulatory Pest Control

Pub. 456-226. For federal, state, and local governmental employees using pesticides to control regulated pests.

10 - Demonstration & Research Pest Control

Pub. 456-227. For commercial applicators, including federal, state, and local government employees, who teach proper pesticide use, application techniques, and/or make pesticide recommendations; for research application of pesticides in greenhouses or field plots. (Includes a 44pp booklet.)

11 - Aerial Pesticide Application

Pub. 456-233. For commercial applicators applying pesticides by fixed-wing or rotary-wing aircraft.

12 - Wood Preservation & Products Treatment

Pub. 456-228. For commercial applicators using pesticides at wood treatment plants and sawmills for preservation of wood and wood products.

Predator Management

Pub. 456-230. For USDA/APHIS/WS employees seeking certification, or for background information on predator management for others.

June 25, 2012