

**VIRGINIA DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES  
OFFICE OF POLICY, PLANNING, AND RESEARCH**

P.O. Box 526 · Richmond, VA 23218  
804-786-1241 · [www.vdacs.virginia.gov](http://www.vdacs.virginia.gov)

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**INDUSTRIAL HEMP DEALER REGISTRATION APPLICATION**

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**OPPR-400 (Rev. 03/21)**

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**NOTE: An Industrial Hemp Dealer temporarily possesses industrial hemp (i) that has not been processed and (ii) that was not grown and will not be processed by the dealer. The Industrial Hemp Dealer Registration is not intended for a retail establishment selling a hemp product.**

The annual Industrial Hemp Dealer Registration application fee is **\$250**. Please make a check for \$250 payable to **Treasurer of Virginia** and mail your check and application materials to the address above.

**SECTION ONE - APPLICANT IDENTIFICATION**

Do you currently have an Industrial Hemp Dealer Registration?      Yes       No

If yes, please provide your registration number and its expiration date:

Registration Number

Expiration Date

**Do not complete both Section 1-A and Section 1-B.**

**SECTION 1-A. Please complete Section 1-A if you are applying as an individual.**

Applicant Name:

Physical Address  
Where Applicant  
Resides:

Mailing Address:

Telephone Number:

Email Address:

**SECTION 1-B. Please complete Section 1-B if you are applying on behalf of a business.**

**NOTE:** The business will be the registered dealer. The individual noted as the “Responsible Authority” should be the individual who signs the application and will be the individual with whom VDACS will communicate regarding the registration and the business’s activities.

Business Name:	
State Corporation Commission ID:	
Physical Address of Principal Place of Business:	
Mailing Address:	
Name of Responsible Authority:	
Title of Responsible Authority:	
Telephone Number of Responsible Authority:	
Email Address of Responsible Authority:	

**SECTION TWO - CRIMINAL HISTORY**

Have you been convicted of a drug felony in the past 10 years?    Yes         No

**NOTE:** An individual with a felony drug conviction within 10 years of the application date is not eligible for an Industrial Hemp Dealer Registration.

**SECTION THREE - DEALERSHIP(S)**

“Dealership” means the location at which a dealer temporarily stores or intends to store the industrial hemp.

Please identify the dealership(s) at which you plan to temporarily store industrial hemp. **Please attach an additional sheet if you plan to store industrial hemp at more than two dealerships.**

Dealership 1	
Square Feet	Coordinates (dealership location) (in <b>Decimal Degrees</b> ) (Ex.37.123456, -77.123456)
Physical Address/Location	

Dealership 2	
Square Feet	Coordinates (dealership location) (in <b>Decimal Degrees</b> ) (Ex.37.123456, -77.123456)
Physical Address/Location	

**NOTE: Failure to submit an application with completed dealership information may result in delay of processing.** If you are unsure how to obtain the coordinates for your dealership(s), please visit our website at [www.vdacs.virginia.gov/plant-industry-services-hemp.shtml](http://www.vdacs.virginia.gov/plant-industry-services-hemp.shtml) for instructions.

**SECTION FOUR – AGENTS**

The Virginia Industrial Hemp Law provides that it is lawful for a dealer or his agent to deal industrial hemp in the Commonwealth for any lawful purpose and that no dealer or his agent shall be prosecuted under § 18.2-247, 18.2-248, 18.2-248.01, 18.2-248.1, or 18.2-250 or issued a summons or judgment under § 18.2-250.1 for the possession or dealing of industrial hemp. Please provide the names of the individuals you expect will be your agents for the purpose of dealing hemp under the Virginia Industrial Hemp Law at the dealership(s) listed in this application

Full Name of Potential Agents

**NOTE:** Registered dealers may wish to provide the “Agent Documentation” form available on the VDACS website to each person they intend to serve as their agent for the limited purpose of dealing industrial hemp. **You do not need to submit this form to VDACS.**

**SECTION FIVE - FREEDOM OF INFORMATION ACT (FOIA)**

Section 3.2-4115(D) of the Virginia Industrial Hemp Law provides that “[a]ll records data, and information filed in support of a registration application submitted pursuant to this section... shall be considered proprietary and excluded from the provisions of the Virginia Freedom of Information Act (§ 2.2-3700 et seq.).”

Hemp growers and hemp-related businesses are often interested in identifying hemp dealers.

**Despite the FOIA exclusion described above, do you want VDACS to make your name, mailing address, and email address available to the public?** Yes  No

If yes, please indicate the hemp variety(ies) in which you deal:

- Fiber
- Grain
- Floral
- All of the above

**SECTION SIX - NOTICES AND AFFIRMATIONS**

By initialing and signing below, the applicant acknowledges that the applicant has read the following notices:

- \_\_\_\_\_ Initials

• VDACS will forward a record of each Industrial Hemp Dealer Registration issued by the Commissioner to the chief law enforcement officer of the locality in which the registered dealer will deal industrial hemp.
- \_\_\_\_\_ Initials

• VDACS will notify the Superintendent of State Police of the locations of all industrial hemp dealerships.
- \_\_\_\_\_ Initials

• The Commissioner of Agriculture and Consumer Services may require a dealer to destroy, at the cost of the dealer and in a manner approved of and verified by the Commissioner, any Cannabis sativa that the dealer deals that has been tested and is found to have a concentration of tetrahydrocannabinol (THC) greater than that allowed by law (0.3%).
- \_\_\_\_\_ Initials

• The Commissioner of Agriculture and Consumer Services may advise the Superintendent of State Police or the chief law-enforcement officer of the appropriate county or city when a dealer deals any Cannabis sativa with a concentration of THC that is greater than that allowed by law (0.3%).
- \_\_\_\_\_ Initials

• All records, data, and information filed in support of a registration application shall be considered proprietary and excluded from the provisions of the Virginia Freedom of Information Act.

I hereby affirm that, to the best of my knowledge, information, and belief, I have made no misrepresentation on this application or failed to disclose any information requested on this application.

I affirm that I am authorized to give consent to enter the above-described dealership(s) and I hereby consent to the Virginia Department of Agriculture and Consumer Services, local law enforcement officials, or the Virginia Department of State Police entering the above-described dealership(s) to conduct physical inspections of the industrial hemp to ensure compliance with the requirements of the Virginia Industrial Hemp Law (Va. Code § 3.2-4112 *et seq.*).

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name