

FAQ's for Equine Event Managers

1: What constitutes an equine event where “Coggins” tests are required? Any organized equine show, sale, exhibition, contest, fair, trail ride, parade, wagon train, charity or social event, or any other occurrence at which any number of horses of more than one (1) owner are gathered, is considered to be an equine event.

2: There are many dates on a “Coggins” test, but none are an expiration date. Is the date of expiration one (1) year from the date the blood was drawn, or date the results were reported? One (1) year from the date the blood was drawn for testing.

3: I have been notified by a representative of the State Vet’s Office that I need to submit an equine event report for my show. Once I have gathered the information for the report, who do I send it to? When you are notified prior to the event, you will be informed as to where to submit the completed equine event report.

4: As an event manager do I need to collect copies of each test, complete an equine event report, or do both? Only one is required. How the information is collected is left up to the event manager.

5: After completion of the event, how long do I have to submit the report, and should I keep a copy of the report for my records? The reports should be submitted within two (2) weeks of completion of the event, and you should keep a copy for at least one (1) year as part of your records.

6: Do I need to include a cover sheet with each report stating the name of the show, manager, and date of the event? Yes, this helps avoid confusion, especially if multiple event reports are enclosed in the same mailing.

7: I have recorded the required information in a spreadsheet. Can I submit the spreadsheet by email? Yes, but before sending by email, contact the Regional office where you will be sending the report.

8: Do the event participants need to have the original “Coggins” form for entry into the event, or is a copy acceptable? A legible copy is acceptable under the new regulation.

9: An individual arrives at the show without a current “Coggins” for their horse. As event manager what am I to do? The horse is to be excluded from participation in the event and preferably asked to leave the grounds.

10: A participant brings a mare and foal to the event. Is the foal required to have a “Coggins”? Foals under 6 months of age and still nursing the mare do not require a “Coggins”. However, if at a sale the foal is sold separately from the mare, it does require a “Coggins” regardless of age.

11: A participant brings 2 horses to the event but only one is shown. Does the companion horse need to have a current 'Coggins'? Yes, all horses at the event require a current test regardless if they are participating or not.

12: If a representative of the State Veterinarians Office attends and monitors the event of which I am manager, am I still required to collect "Coggins" information for each horse participating? Yes, just as you would normally do.

13: Our club holds a monthly trail ride. Do I need to check "Coggins" for each horse every time we have the ride, or can I just check once? Participants and horses may vary from month to month. All horses must be checked at each ride.

14: Do participants have to keep the "Coggins" paper on their person at all times during a trail ride? No, but participants are required to produce one for the official if requested, and having it on hand may avoid potential inconveniences in order to do so.