

**VIRGINIA DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES
OFFICE OF POLICY, PLANNING, AND RESEARCH**

P.O. Box 526 · Richmond, VA 23218
804-786-1241 · www.vdacs.virginia.gov

INDUSTRIAL HEMP GROWER REGISTRATION APPLICATION

OPPR-200 (Rev. 01/2025)

The annual Industrial Hemp Grower Registration application fee is **\$150**. Please make a check for \$150 payable to **Treasurer of Virginia** and mail your check and application materials to the address above.

SECTION ONE – APPLICANT IDENTIFICATION

Do you currently have an Industrial Hemp Grower Registration? Yes ☐ No ☐

If yes, please provide your registration number and its expiration date:

Registration Number

Expiration Date

Do not complete both Section 1-A and Section 1-B.

SECTION 1-A. Please complete Section 1-A if you are applying as an individual.

Applicant Name:

Physical Address
Where Applicant
Resides:

Mailing Address:

Telephone Number:

Email Address:

*If you provide an email address, this will be VDACS's primary method of communicating with you. Please monitor your email account.

SECTION 1-B. Please complete Section 1-B if you are applying on behalf of a business.

NOTE: The business will be the registered grower and the registration will be issued in the name of the business entity. A “key participant” is a sole proprietor, each partner in a partnership, or each person with executive managerial control in a corporation, including the chief executive officer, the chief operating officer, and the chief financial officer. Please attach an additional sheet if the business has more than four key participants.

Business Name:

Federal EIN Number:

Physical Address of
Principal Place of
Business:

Mailing Address:

Name and Title of Key
Participant:

Name and Title of Key
Participant (if
applicable):

Name and Title of Key
Participant (if
applicable):

Name and Title of Key
Participant (if
applicable):

Contact information for individual completing and signing this application. This is the person with whom VDACS will communicate regarding this business’s application and industrial hemp registration.

Name and Title

Telephone Number:

Email Address:

*If you provide an email address, this will be VDACS’s primary method of communicating with you. Please monitor your email account.

SECTION TWO – CRIMINAL HISTORY

An FBI Identity History Summary must be completed and attached to the Industrial Hemp Grower Registration Application upon submission. If applying on behalf of a business entity, an FBI Identity History Summary must be completed and attached for all key participants. The applicant is solely responsible for all associated criminal background check fees.

The FBI Identity History Summary you submit to VDACS may not be dated more than 60 days before the date of your application.

NOTE: An individual with a felony controlled substance conviction within 10 years of the application date is not eligible for an Industrial Hemp Grower Registration.

- ☐ I have attached an FBI Identity History Summary for myself.
- ☐ I am applying on behalf of a business entity and have attached an FBI Identity History Summary for all key participants.

SECTION THREE – INDUSTRIAL HEMP LOT(S)

“Lot” means a contiguous area in a field, greenhouse, or indoor growing structure containing the same variety or strain of cannabis throughout the area.

Please identify the lot(s) on which you plan to grow industrial hemp. Please attach an additional sheet if you plan to grow industrial hemp on more than two lots.

NOTE: Failure to submit an application with completed lot information will result in delay of processing. If you are unsure how to obtain the coordinates for your lot(s) or storage site(s), please visit our [website](#) and access the “[Coordinate Location Guide](#).”

Lot 1	
Acres/Square Feet	Coordinates (for center of lot, <u>in Decimal Degrees</u>) (Ex.37.123456, -77.123456)
Physical Address/Location	

Lot 2	
Acres/Square Feet	Coordinates (for center of lot, <u>in Decimal Degrees</u>) (Ex.37.123456, -77.123456)
Physical Address/Location	

If you plan to store raw industrial hemp material, please identify the location of the storage site. Please attach an additional sheet if you plan to store industrial hemp at more than two storage sites.

Storage Site 1	
Square Feet	Coordinates (storage site location, <u>in Decimal Degrees</u>) (Ex.37.123456, -77.123456)
Physical Address/Location	

Storage Site 2	
Square Feet	Coordinates (storage site location, <u>in Decimal Degrees</u>) (Ex.37.123456, -77.123456)
Physical Address/Location	

Please indicate your anticipated planting date(s).

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Please indicate your anticipated harvest date(s).

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SECTION FOUR - AGENTS

The Virginia Industrial Hemp Law provides that it is lawful for a grower or his agent to grow industrial hemp in the Commonwealth for any lawful purpose and that no grower or his agent shall be prosecuted under Chapter 11 (§ 4.1-1100 et seq.) of Title 4.1 of the Code of Virginia or §§ 18.2-247, 18.2-248, 18.2-248.01, 18.2-248.1, or 18.2-250 for the possession or growing of industrial hemp.

Please provide the names of the individuals you expect will be your agents for the purpose of growing industrial hemp under the Virginia Industrial Hemp Law on the lot(s) listed in this application.

Full Name of Potential Agents

NOTE: Registered growers may wish to provide the “Agent Documentation” form available on the VDACS website to each person they intend to serve as their agent for the limited purpose of growing industrial hemp. **You do not need to submit this form to VDACS.**

SECTION FIVE - NOTICES AND AFFIRMATIONS

By initialing and signing below, the applicant acknowledges that the applicant has read and agrees to the following:

Initials

- VDACS will forward a record of each Industrial Hemp Grower Registration issued by the Commissioner to the chief law enforcement officer of the locality in which the registered grower will grow industrial hemp.

Initials

- VDACS will notify the Superintendent of State Police of the locations of all industrial hemp lots.

Initials

- All records, data, and information filed in support of a registration application will be considered proprietary and excluded from the provisions of the Virginia Freedom of Information Act.

Initials

- Registered Industrial Hemp Growers must submit an Industrial Hemp Planting Report (i) within 14 calendar days following the first day of each planting or (ii) by October 31 for registered lots upon which industrial hemp will not be planted.

Initials

- Registered Industrial Hemp Growers must submit an Industrial Hemp Harvest Report within five calendar days following the harvest of an industrial hemp lot or the failure or voluntary destruction of an industrial hemp lot.

Initials

- Registered Industrial Hemp Growers must report the following to the USDA Farm Service Agency (FSA).
 - Total acreage of industrial hemp planted, harvested, and disposed or remediated
 - Registration number
 - Street address of each lot or greenhouse where industrial hemp will be produced
 - Geospatial location(s) of each lot or greenhouse where industrial hemp will be produced
 - Acreage dedicated to the production of industrial hemp or greenhouse or indoor square footage dedicated to the production of industrial hemp

Initials

- Registered Industrial Hemp Growers must not harvest any industrial hemp that has not been sampled by a Trained Sampling Agent.

Initials

- Registered Industrial Hemp Growers must obtain the services of a Trained Sampling Agent who will collect a representative sample from each industrial hemp lot.

Initials

- Registered Industrial Hemp Growers must allow a Trained Sampling Agent to have complete and unrestricted access during business hours to all industrial hemp and other cannabis plants and to all land, buildings, and other structures used for cultivation, handling, and storage of all industrial hemp and other cannabis plants and all locations listed on the grower registration.

Initials

- Registered Industrial Hemp Growers must review the Industrial Hemp Sample Collection Form completed at the time of sampling. Incorrect information on this form will delay VDACS's assessment of the correlating test results and its determination as to whether the industrial hemp lot is fit for commerce.

- Initials

• Registered Industrial Hemp Growers must obtain the services of a VDACS-approved testing laboratory that will (i) analyze the Total THC concentration of each representative sample collected by the Trained Sampling Agent and (ii) submit its test results directly to USDA and VDACS.
- Initials

• Registered Industrial Hemp Growers must not place into the stream of commerce any industrial hemp grown before receiving a Fit for Commerce certificate from VDACS.

I hereby affirm that, to the best of my knowledge, information, and belief, I have made no misrepresentation on this application or failed to disclose any information requested on this application.

I affirm that I am authorized to give consent to enter the above-described lots(s) and I hereby consent to the Virginia Department of Agriculture and Consumer Services, local law enforcement officials, or the Virginia Department of State Police entering the above-described lot(s) and storage site(s) to conduct physical inspections of the industrial hemp to ensure compliance with the requirements of the Virginia Industrial Hemp Law (Va. Code § 3.2-4112 *et seq.*).

 Signature

 Date

 Print Name