

Reviewed by: \_\_\_\_\_

Added to list on: \_\_\_\_\_

**VIRGINIA DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES  
OFFICE OF POLICY, PLANNING, AND RESEARCH**

P.O. Box 1163 · Richmond, VA 23218  
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**INDUSTRIAL HEMP SAMPLING AGENT APPLICATION**

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**OPPR-700 (Eff. 12/2021)**

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Submit your completed application materials to the P.O. Box or email address above.

**SECTION ONE – APPLICANT IDENTIFICATION**

Applicant Name:	
Company Name:	
Mailing Address:	
Telephone Number:	
Email Address:	

**SECTION TWO – TRAINING DOCUMENTATION**

Any person who intends to offer services as an industrial hemp sampling agent in Virginia must (i) submit documentation of successful completion of the sampling agent training offered by the U.S. Department of Agriculture and (ii) read VDACS’s 2022 Guidelines for Field Sampling of Industrial Hemp.

Please attach documentation from the U.S. Department of Agriculture (USDA) that states that you have successfully completed the sampling agent training offered by USDA.

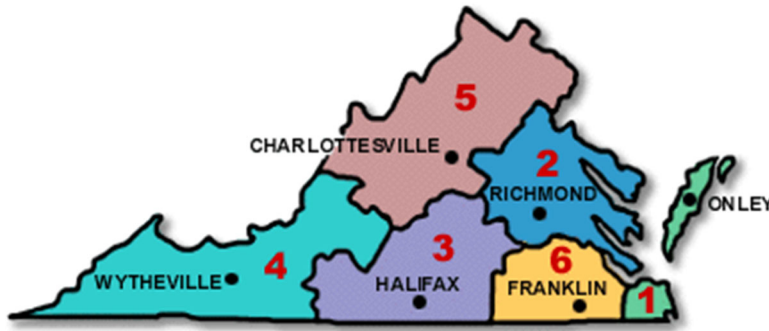
I have attached documentation of my successful completion of the sampling agent training offered by USDA.

I have read VDACS’s 2022 Guidelines for Field Sampling of Industrial Hemp.

**SECTION THREE**

**REGIONS WHERE YOU PLAN TO OFFER SERVICES AS A SAMPLING AGENT**

Please indicate the regions in which you plan to offer services as a sampling agent. You may select multiple regions.



- Region 1
- Region 2
- Region 3
- Region 4
- Region 5
- Region 6
- All regions

**SECTION FIVE - NOTICES AND AFFIRMATIONS**

By initialing and signing below, the applicant acknowledges that the applicant has read and agrees to the following:

- \_\_\_\_\_

Initials

  - A Sampling Agent must sample industrial hemp lots in accordance with VDACS’s 2022 Field Sampling Guidelines. A Sampling Agent must collect samples from the flowering tops of industrial hemp plants that are approximately five to eight inches in length from the main stem, terminal bud, or central cola. A Sampling Agent must collect a sample that is representative of a homogeneous composition of the lot.
- \_\_\_\_\_

Initials

  - A Sampling Agent must complete a sample collection form and chain of custody form for each sample collected. A Sampling Agent must use the sample collection form and chain of custody form included in VDACS’s 2022 Field Sampling Guidelines or a form pre-approved by VDACS.
- \_\_\_\_\_

Initials

  - VDACS will remove from its list of Trained Sampling Agents any Sampling Agent who fails to collect samples in accordance with VDACS’s 2022 Field Sampling Guidelines.
- \_\_\_\_\_

Initials

  - VDACS is not responsible for a Sampling Agent’s operational costs or fees owed by a Registered Industrial Hemp Grower to a Sampling Agent.
- \_\_\_\_\_

Initials

  - All records, data, and information filed in support of a Sampling Agent application are subject to the provisions of the Virginia Freedom of Information Act and are available for review by the public.

I hereby affirm that, to the best of my knowledge, information, and belief, I have made no misrepresentation on this application or failed to disclose any information requested on this application.

Signature

Date

Print Name