

# Large Animal Veterinary Grant - Three Year Budget Proposal Template

## APPLICANT INFORMATION

FULL NAME (FIRST, MIDDLE, LAST, SUFFIX)

CURRENT FULL ADDRESS

This budget template for a three-year grant award totaling \$110,000 is intended to show how your use of the grant funds will support the goal of the Large Animal Veterinary Grant Program, which is to address the critical shortage of large animal veterinary care for livestock, poultry and equine animals in the state of Virginia. Applicants must complete and submit a proposed budget as part of the grant application. This template is recommended, but other formats for a proposed budget will be accepted. The total budgeted amount from grant funding may not exceed \$110,000 over the three-year grant period.

### Use of Grant Funds

Grant funds shall be used exclusively to support the Recipient's capacity to provide large animal veterinary services in Virginia. Eligible uses may include:

- Practice establishment or expansion
- Equipment and supply purchases
- Mobile unit outfitting
- Service area travel expenses
- Salary/stipend support for associate veterinarians or technicians
- Student loan debt repayment
- Other expenses related to supporting large animal practice, as outlined by the applicant and approved by the State Veterinarian

### Grant Amount and Disbursement Schedule

Each grant awardee will receive a total amount of **\$110,000**, to be disbursed over a three-year period according to one of the following schedules:

#### Standard Schedule

- Year 1: \$40,000
- Year 2: \$40,000
- Year 3: \$30,000

#### Custom Schedule

*Specify proposed amounts and timing, subject to approval:*

Year 1:                      Year 2:                      Year 3:

When selecting the Custom Schedule, a written description with justification of the proposed schedule is required to be submitted for consideration and approval by the State Veterinarian. Incorporate this justification into the proposed budget.

### Instructions for Completing the Proposed Budget Template

This template allows customization while aligning with the grant funding expenditure expectations. You can adapt the categories and descriptions to match the specific needs of the practice and grant requirements.

#### When completing the proposed budget:

- Use whole dollar amounts and ensure the totals for each year and each category are accurate.

- Edit the **“Budget Category”** as needed for each row of the Three-Year Budget Summary.
- Include projected expenses under the appropriate **budget categories** (e.g., Personnel, Equipment, Vehicle etc.).
- In the **Short Description** column, provide a brief explanation for each expense and how it supports the goal of expanding and maintaining large animal veterinary services. Edit descriptions to fit the budget items in your proposal.
- There are separate tables for each year of the grant period following the summary table where more detailed expenditure descriptions and justifications are to be written. Edit the three tables to fit your budget proposal.
- Funds must be used for **eligible, reasonable, and necessary costs** that directly support veterinary service expansion for equine and/or food animal species.
- If using the **“Other”** category, clearly describe the expense and provide a strong justification for its inclusion.

The completed budget should demonstrate thoughtful planning, alignment with grant goals, and the capacity to use funds effectively over the three-year period.

### Three-Year Budget Summary

Grant Period: January 1, 2026 – December 31, 2028 (3 Years)

Grant Funds To Be Awarded: \$110,000

[Table contents are examples, edit the text according to your budget plan]

Budget Category	Year 1	Year 2	Year 3	Total	Short Description
<b>TOTALS</b>					

Year 1: January 1, 2026 – December 31, 2026	
Budget Category	Detailed Description / Justification

Year 2: January 1, 2027 – December 31, 2027	
Budget Category	Detailed Description / Justification

<b>Year 3: January 1, 2028 – December 31, 2028</b>	
<b>Budget Category</b>	<b>Detailed Description / Justification</b>

**Include any additional budget narrative here:**