



*VIRGINIA DEPARTMENT  
OF AGRICULTURE AND  
CONSUMER SERVICES*

**DIVISION OF ANIMAL & FOOD INDUSTRY SERVICES  
OFFICE OF VETERINARY SERVICES**  
P.O. BOX 1163  
RICHMOND, VA 23218  
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Phone: 804-692-4001 Fax: 804-371-2380

**PET SHOP SELLING DOGS OR CATS – REGISTRATION FORM**

In accordance with § 3.2-6501.1 and 2 VAC 5-105: Each existing pet shop shall register and pay a \$250 registration fee with the department annually by July 1. A new pet shop that will sell dogs or cats shall register prior to offering dogs or cats for sale, and that registration shall be valid until July 1 of the following calendar year. A pet shop shall apply for a registration using this format developed by the State Veterinarian.

**Complete all fields of this registration form and return it with a check for \$250, made payable to the Treasurer of Virginia, to the below:**

**Postal Mail:**

Office of Veterinary Services  
Virginia Department of Agriculture and Consumer Services  
P.O. Box 1163  
Richmond, VA 23218

**Official Name of Pet Shop Establishment:**

**Establishment Phone Number:**

**Business Email Address:**

**Establishment Physical Address:**

**Business Mailing Address (if different):**

Same as physical address

**Indicate which regulated species are sold by this pet shop (check all that apply):**  Dogs  Cats

**Hours of Business Operation:**

**Establishment Owner:**

Full Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_ Contact Email Address: \_\_\_\_\_

I agree to comply with all code and regulatory requirements. I understand that the pet shop is subject to unannounced inspections.

**REGISTRATION SUBMISSION**

**Date:**

**Signature:**