### 1. Client Information

- **Grower**
- **Nurseryman**
- **Homeowner**
- **Landscaper**
- **Commercial Lab**

- **Record Number:**
  (Assigned by Plant Path Lab)

- **Address:**
- **Contact Person:**

- **City, zip code:**
- **Person submitting sample:**

- **Phone:**
- **How was sample collected?**
  - Site visit
  - Delivered
  - Mailed
  - Other

- **Email address:**

### 2. Plant Information

<table>
<thead>
<tr>
<th>Genus</th>
<th>Species</th>
<th>Varietal or Common Name</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### 3. Signs, symptoms and site

<table>
<thead>
<tr>
<th>Affected parts</th>
<th>Appearance and symptoms</th>
<th>Distribution</th>
<th>Site</th>
</tr>
</thead>
<tbody>
<tr>
<td>entire plant</td>
<td>blighted</td>
<td>one plant</td>
<td>nursery</td>
</tr>
<tr>
<td>flowers</td>
<td>canker</td>
<td>% of plant</td>
<td>dealer</td>
</tr>
<tr>
<td>fruit</td>
<td>decline</td>
<td>pockets / clusters</td>
<td>field / farm</td>
</tr>
<tr>
<td>seed</td>
<td>defoliation</td>
<td>scattered</td>
<td>forest</td>
</tr>
<tr>
<td>leaf / petiole</td>
<td>die-back</td>
<td>certain variety</td>
<td>garden</td>
</tr>
<tr>
<td>stem / branch</td>
<td>exudate / ooze</td>
<td>general</td>
<td>orchard</td>
</tr>
<tr>
<td>trunk / crown</td>
<td>gall</td>
<td>heavy</td>
<td></td>
</tr>
<tr>
<td>bulb / tuber</td>
<td>leaf spot</td>
<td>100%</td>
<td></td>
</tr>
<tr>
<td>roots</td>
<td></td>
<td>unknown</td>
<td></td>
</tr>
</tbody>
</table>

### 4. Background information

- 
- 

### 5. Drawing or image area

Mail samples to:
VDACS Plant Pathology Laboratory
600 North 5th Street, Room 229
Richmond, VA 23219
(804)371-5086
Guide to Submitting Samples to the Virginia Department of Agriculture and Consumer Services Plant Pathology Laboratory

A guide for Virginia Department of Agriculture and Consumer service (VDACS) employees, agricultural and green industry professionals

Provide the following information for each sample:

- Send or deliver all samples with a VDACS Plant Pathology Diagnostic Sample Form (first page of this form). Do your best to fill out the form completely.

Sample handling considerations:

- Double bag samples to limit the possibility of spreading diseases.
- Choose samples that have a margin of diseased and healthy tissue when possible. This makes it easier to detect and/or isolate potential causal agents.
- Store detached leaf, stems, roots, soil, potting media or whole plant samples in refrigerators or cool dark places until they are sent or delivered to lab. If a causal agent gets too warm it may die.
- Use your best judgment to prepare and pack samples so they are not too wet while in transit. Dab off water from excessively wet detached leaf, stem or root samples and ship with dry paper towels. Wet samples tend to become overtaken with secondary decomposers and bacteria while in transit.
- When in doubt call (804-371-5086) or email (Norman.Dart@vdacs.virginia.gov) the VDACS Plant Pathology Laboratory.

To mail a sample:
Use a mail carrier of your choice and send to the following address:

VDACS Plant Pathology Lab
600 North 5th Street, Room 229
Richmond, VA 23219

To make alternative sample delivery plans:
If alternative arrangements need to be made for sample delivery due to sample size or for any other reason please call the VDACS Plant Pathology Laboratory at (804)371-5086 to make alternative delivery plans. Laboratory personnel will work with VDACS field staff and stakeholders to pick up samples in the field or to schedule a pickup at regional field offices. Stakeholders and VDACS staff can also drop off samples at the VDACS Plant Pathology Laboratory if they call and schedule an appointment in advance.